

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

5/5/81

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TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Office of Data Management and Telecommunications

3. MINOR SUBDIVISION
Data Processing Center - Austin

4. NAME OF PERSON WITH WHOM TO CONFER
Marjorie Leandri

5. TEL EXT
389-3632

LEAVE BLANK	
JOB NO.	NCI-15-81-22
DATE RECEIVED	May 5, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
6-19-81 <i>Date</i>	<i>John W. [Signature]</i> <i>Archivist of the United States</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 8 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 1-12-81	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen di Nunzio</i> (MRS.) MAUREEN di NUNZIO	E. TITLE Director, Management Services
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	SYSTEM TITLE: PROCUREMENT STORAGE AND DISTRIBUTION LOG (LOG I)		
	<u>TAPE FILES</u>		
1.	Sequential copy of disk Master Records created on tape during each daily processing cycle (LOGD6). File ID: LOG.EXPS(0), LOG.SUPS(0), LOG.FISS(0), LOG.DVAS(0). Destroy tape data after 7 days.	National Archives Job NN 169-116	
2.	Sequential copy of disk Master Records created during each EOW (end-of-week) processing cycle (LOGW3). File ID: LOG.EXPS(0), LOG.SUPS(0), LOG.FISS(0), LOG.DVAS(0). Destroy tape data after 30 days.		

48 items

Closed Out: 6-24-81: K.T. [Signature]
Copy sent to NNM, NNR, & Agency

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 2 of 8
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3.	<p>Sequential copy of disk Master Records initialized for following month processing.</p> <p>(a) Copy created for extract use (extract sort LOGW4 and master extract LOGW5). File ID: LOG.EXPX(0), LOG.SUPX(0), LOG.FISX(0), LOG.DVAX(0).</p> <p>Destroy tape data after 30 days.</p> <p>(b) Duplicate copy prepared for security at the VA Records Depository. File ID: LOG.EXPS(0), LOG.SUPS(0), LOG.FISS(0), LOG.DVAS(0).</p> <p>Destroy tape data after return of tapes from the VA Records Depository.</p>		
4.	<p>Magnetic tape file of all VA non-expendable equipment records. Updated and new tapes created each EOW/EOM (LOGW1). File ID: LOG.CMRF(0).</p> <p>Destroy tape data after 30 days.</p>		
5.	<p>Local backup copy of LOG.CMRF, produced each EOW by PLOGDUP1. File ID: LOG.BCMR(0).</p> <p>Destroy tape data after 30 days.</p>		
6.	<p>Security copy of LOG.CMRF for VA Records Depository, produced by PLOGDUP1 first EOW cycle each month. File ID: LOG.SCMR(0).</p> <p>Destroy tape data after 90 days and after return from VA Records Depository.</p>		
7.	<p>Magnetic tape file of each VA station's Department Issue Books. Updated and new file created each EOW/EOM in LOGW1. File ID: LOG.1SBK(0).</p> <p>Destroy tape data after 30 days.</p>		
8.	<p>Local backup copy of LOG.1SBK produced each EOW/EOM by PLOGDUP1. File ID: LOG.BIBK(0).</p> <p>Destroy tape data after 30 days.</p>		

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 4 of 8
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>(b) Non-selected pending transactions held for future processing--LOG.D2B1--Input to daily pending transaction sort (LOGD7).</p> <p>Destroy tape data after 7 days.</p>		
15.	<p>Sorted transaction tape created in UPDATE sort (LOGD2) to be processed in daily UPDATE run--LOG.CRD2(0)--Input to daily UPDATE run (LOGD3).</p> <p>Destroy tape data after 105 days and after return of tapes from the VA Records Depository.</p>		
16.	<p>PUSH transactions created in LOGD5 as a result of R.A. calculations--LOG.D5PH(0)--Input to following daily run LOGD7.</p> <p>Destroy tape data after 7 days.</p>		
17.	<p>(Non-X) Transactions created in LOGCMR1 for processing in current CMR cycle - LOG.GCRD(0). Input to CMR Sort (LOGCMR2).</p> <p>Destroy tape data after 7 days.</p>		
18.	<p>LOGCMR2 output - sorted non-x transactions to be processed in current CMR update cycle--LOG.CRD2(0)--Input to LOGCMR3.</p> <p>Destroy tape data after 60 days.</p>		
19.	<p>PUSH Transactions created in EOW/EOM Masters Extract run (LOGW5) to be maintained on pending tape in subsequent processing cycles until released by field station--LOG.CR10(0)--Input to EOW/EOM pending transaction sort (LOGW8A).</p> <p>Destroy tape data after 15 days.</p>		
20.	<p>LOG.W8PH(0)--PUSH transactions created in EOW/EOM processing run LOGW8.</p> <p>Destroy tape data after 7 days.</p>		
21.	<p>LOG.PEND(0) - Sorted combined pending transactions from LOGW8A sort of LOG.CR10, LOG.W8PH, and LOG.PEND from previous LOGD7 run.</p> <p>Destroy tape data after 7 days.</p>		

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF
5 of 8

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22.	<p>LOG.SPND(0) - Copy of LOG.PEND(0), output of tape copy run PLOGDUP2.</p> <p>Destroy tape data after 90 days and after return from VA Records Depository.</p>		
23.	<p>LOG.RPT3(0) - Daily update reports and reports of rejected transactions created in daily update run (LOGD3) - input to Daily Report Sort (LOG34).</p> <p>Destroy tape data after 3 days.</p>		
24.	<p>LOG.SDLSC(0) - National catalog reports created in daily processing run (LOGD3B)--input to daily report sort (LOGD4).</p> <p>Destroy tape data after 60 days.</p>		
25.	<p>LOG.RPT4(0) - Sorted daily reports from daily report sort (LOGD4) - input to daily report processing run (LOGD5).</p> <p>Destroy tape data after 30 days.</p>		
26.	<p>LOG.CUML(0) - Cumulative Reports accumulated data created or updated in daily report processing run (LOGD5) - input to next daily report processing run (LOGD5) except (a) when EOW/EOM processing follows daily, it is input to CMR processing (LOGCMR1 and LOGCMR5); (b) when CALM EOM processing follows LOG daily, it is input to CALM/AMIS extract (LOGC24).</p> <p>Destroy tape data after 30 days.</p>		
27.	<p>LOG.RPT3(0) - Non-expendable update and turn/around transaction reports created in non-expendable processing (LOGCMR3) - input to non-expendable sort (LOGCMR4).</p> <p>Destroy tape data after 3 days.</p>		
28.	<p>LOG.RPT4 - Sorted non-expendable reports from sort (LOGCMR4) - input to non-expendable report processing run (LOGCMR5).</p> <p>Destroy tape data after 30 days.</p>		

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
6 of 8

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29.	LOG.CUML(0) - Cumulative Reports created or updated in non-expendable report processing run (LOGCMR5) - input to EOW/EOM extract run (LOGW1). Destroy tape data after 30 days.		
30.	LOG.RPT6(0) - EOW/EOM reports extracted from cumulative report tape, and from CMR and issue book tape files; created in extract run (LOGW1) - input to sort run (LOGW2). Destroy tape data after 15 days.		
31.	LOG.RPT8(0) - Periodic reports extracted from the cumulative tape in extract processing run (LOGW1/EOM only) - input to EOM sort (LOGW2A). Destroy tape data after 15 days.		
32.	LOG.RPT9(0) - Periodic reports extracted from the cumulative tape in extract processing run (LOGW1/EOM only) - input to EOM sort (LOGW2B). Destroy tape data after 15 days.		
33.	LOG.CUML(0) - Cumulative reports - accumulated data updated in EOW/EOM extract processing (LOGW1) - input to next daily cycle report processing run (LOGD5). Destroy tape data after 30 days.		
34.	LOG.BAL6(0) - Balance records extracted and updated in EOM extract processing - input to daily sort in next daily processing cycle (LOGD4). Destroy tape data after 90 days.		
35.	LOG.RPT7(0) - Sorted output reports from EOW/EOM sort (LOGW2) - input to master record extract processing run (LOGW5). Destroy tape data after 30 days.		
36.	LOG.RP10(0) - Reports extracted from master records in EOW/EOM extract processing (LOGW5) - input to EOW/EOM sort (LOGW6). Destroy tape data after 15 days.		

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF
7 of 8

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37.	LOG.RP11(0) - Sorted extract report from EOW/EOM sort (LOGW6) - Input to EOM merge (LOGW6A) or to EOW report processing run (LOGW8). Destroy tape data after 30 days.		
38.	LOG.RP12(0) - Sorted extract report from EOM sort (LOGW2A) - Input to EOM merge (LOGW6A). Destroy tape data after 30 days.		
39.	LOG.RP13(0) - Reports extracted from EOM sort to EOM/EOW sort (LOGW6). Destroy tape data after 30 days.		
40.	LOG.RP14(0) - Output from EOM merge (LOGW6A) - Input to EOM report processing run (LOGW8). Destroy tape data after 30 days.		
41.	LOG.SCUM(0) - Security copy of cumulative report tape for VA Records Depository. Created during each EOM cycle in PLOGDUP1. Destroy tape data after 90 days and after return from the VA Records Depository.		
42.	LOG.SPCU(0) - Selected reports from the cumulative report tape for statistical extracts as required. Created during each EOM cycle in LOGW1. Destroy tape data after 13 months.		
43.	LOG.DPC(0) - ARS Message Tape containing teletype messages to be transmitted by Austin Message switching center. Created in daily report processing run (LOGD5). Destroy tape data after 7 days.		
44.	LOG.TRBAL(0) - Tape containing AMIS Trial Balance card images, produced by Extract Run, part of AMIS 4th Workday cycle (LOGCLM1). Destroy tape data after 30 days.		

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 8 of 8
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
45.	<p>AMS.CLM200.LOGC24(0) - Depot/CALM balance records to be processed into AMIS data bank - produced by 3rd workday CALM extract run (LOGC24).</p> <p>Destroy tape data after 30 days.</p>		
46.	<p>LOG.HIS3(0) - Tape containing a copy of all inventory master records retrieved from or written to the disk master files for use in production problem analysis - Created in daily update processing run (LOGD3) and in EOW/EOM non-expendable update run (LOGCMR3).</p> <p>Destroy tape data after 60 days.</p> <p><u>TABULATING CARDS</u></p> <p>LOGI/CALM Transaction Input Cards Key punched from Depot and Marketing Center input code sheets.</p> <p>Destroy 30 days after month in which processed.</p> <p><u>AUXILIARY RECORDS</u></p> <p>LOG reports consisting of Unidentified Records on the Cumulative Tape, Unequal Cumulative and Master Inventory Segments, Unequal Cumulative and Master Inventory Records, Unequal Account Code Summary for data processing center and similar control media.</p> <p>Destroy after purpose has been served; however, material will be retained for a minimum of 30 days.</p>	National Archives Job NN 169-116	