

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

11/4/81

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Veterans Administration

2. MAJOR SUBDIVISION  
Department of Veterans Benefits

3. MINOR SUBDIVISION  
Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER  
MARJORIE M. LEARDRI

5. TEL. EXT  
389-3632

LEAVE BLANK

JOB NO  
NCI-15-82-2

DATE RECEIVED  
November 4, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

11-10-81 *R. W. May*  
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 10-13-81	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen di Nunzio</i> MRS. MAUREEN DINUNZIO	E. TITLE Director, Management Services
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	CHANGE OF ADDRESS REQUEST OR NOTICE  Original and copies of requests for changes of address only. EXCLUDING changes of address specifically required to be filed by VA directives.  Destroy originals and/or copies after determining that current change of address has been made a matter of record, by entering in automated master record.	NN166-159  RCS VB-1, Pt. 1, Item No. 13-051.1	

*Closed Out: 11-13-81: R.T.D.  
Copy to NNM*