

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Department of Veterans Benefits

3. MINOR SUBDIVISION
VARO and Insurance Center, Philadelphia, PA

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

Mrs. M. M. Leandri

389-3662

LEAVE BLANK	
JOB NO. NCI-15-82-15	
DATE RECEIVED 9/2/82	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
1-27-83 Date	<i>[Signature]</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 4-6-82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen di Nunzio</i> MRS. MAUREEN DINUNZIO	E. TITLE Director, Information and Regulations Staff
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Correspondence on technical matters relating to Government Life insurance programs, background and other material relating to change in policy of investing insurance funds, background and results of actuarial studies, estimates of future policies in force, correspondence and related material pertaining to authorization, payment and distribution of dividends on Government life insurance, special calculations, correspondence and other material pertaining to premium rates for the various classes of Government life insurance, and policy, precedent, and historical material relating to insurance activities. These records date from 1941. The total accumulation to date is 45 cubic feet. Estimated annual accumulation is 1.1 cubic feet per year.	RCS VB-1 Pt. I Item 9-140.010	
a.	Records dating 1941 through December 31, 1957. This group of records is 25 years old. Disposition: Offer to National Archives.* [Redacted]		
b.	Records dating January 1, 1958 through December 31, 1977.		

3 items

115-107^c Deleted per telecon J. McMenamin. JW 10/6/82 Copy to agency, 2-3-83; B.

Copies to NNB No more data charge required

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
c.	<p><u>Disposition:</u> Retire during 1987 to the Philadelphia Federal Archives and Records Center. Offer to National Archives in the year 2002.*</p> <p>Records dated 1978 and later./</p> <p><u>Disposition:</u> Break file every 5 years and retire to the Philadelphia Federal Archives and Records Center when 10 years old. Offer to National Archives when 25 years old. For example: Records dated January 1, 1978 up through December 31, 1982 would be retired to the Philadelphia Federal Archives and Records Center at the end of calendar year 1992 and subsequently offered to National Archives in the year 2007.*</p> <p><i>* Any individual records intermixed in this collection which clearly lack archival value—duplicates, nonrecord material and routine housekeeping records disposable under approved agency disposal authorities and the GRS—may be destroyed by NARS during archival processing</i></p> <p><i>(J. Wallace / J. McManamin 10/6/82 & 11/3/82)</i></p>		