

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCI-15-84-20	
DATE RECEIVED 8/17/84	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
8-31-84 Date	<i>Robert W. Way</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Veterans Benefits

3. MINOR SUBDIVISION

Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

Marjorie M. Leandri

389-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>5/29/84</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Marjorie M. Leandri</i> LEONARD R. BOURGET	E. TITLE Acting Director, Paperwork Management and Regulations Service
---------------------------	---	---

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Emergency Veterans' Job Training Act of 1983 Records Veterans' Job Training Folders (Yellow)		
1a.	Folders on veterans who enter training. Disposition: Destroy 6 years after the last veteran ceases to participate in the program or 6 years after termination of the program, whichever is later, and after settlement of appeals and any other pending matters.		
1b.	Folders on veterans who applied but did not enter training. Disposition: Destroy 3 years after termination of the program and after settlement of appeals and any other pending matters.		

*No mass Data Change Required.
Agency sent 9-10-84 by DMW.*

6 items

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF 2
2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.	<p>Employer Job Training Approval Folders</p> <p>2a. Folders on employers who hired a veteran within the prescribed time period.</p> <p><u>Disposition:</u> Destroy 6 years after the last veteran ceases to participate in the program or 6 years after termination of the program, whichever is later, and after settlement of appeals and any other pending matters.</p> <p>2b. Folders on employers who did not hire a veteran within the prescribed time period.</p> <p><u>Disposition:</u> Destroy 3 years after termination of the program and after settlement of appeals and any other pending matters.</p>		
3.	<p>Employer Job Training Disapproval Folders</p> <p><u>Disposition:</u> Destroy 6 years after the last veteran ceases to participate in the program or 6 years after termination of the program, whichever is later, and after settlement of appeals and any other pending matters.</p>		
4.	<p>Employer Job Training Number Logs</p> <p><u>Disposition:</u> Destroy 6 years after the last veteran ceases to participate in the program or 6 years after termination of the program, whichever is later, and after settlement of appeals and any other pending matters.</p>		