

Request for Records Disposition Authority

Records Schedule Number DAA-0051-2017-0001
Schedule Status Approved

Agency or Establishment Office of Management and Budget
Record Group / Scheduling Group Records of the Office of Management and Budget
Records Schedule applies to Agency-wide
Schedule Subject Email of the Obama Administration
Internal agency concurrences will be provided No

Background Information Email of the Obama Administration

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0051-2017-0001

Sequence Number	
1	Email of the Obama Administration Disposition Authority Number: DAA-0051-2017-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="363 417 837 449">Email of the Obama Administration</p> <p data-bbox="363 470 1138 502">Disposition Authority Number DAA-0051-2017-0001-0001</p> <p data-bbox="363 523 1463 591">This item includes all email messages, attachments, calendars, and transmission data associated with all accounts (staff and program).</p> <p data-bbox="363 612 919 644">Final Disposition Permanent</p> <p data-bbox="363 666 850 697">Item Status Active</p> <p data-bbox="363 719 805 751">Is this item media neutral? No</p> <p data-bbox="363 772 902 804">Explanation of limitation Electronic</p> <p data-bbox="363 825 821 942">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="363 963 805 1049">Do any of the records covered by this item exist as structured electronic data? No</p> <p data-bbox="363 1091 667 1123">Disposition Instruction</p> <p data-bbox="363 1144 1284 1176">Cutoff Instruction Cutoff at the end of the Administration</p> <p data-bbox="363 1198 805 1229">Transfer to Inactive Storage No</p> <p data-bbox="363 1251 1484 1325">Transfer to the National Archives for Accessioning Transfer to the National Archives after the end of the Administration.</p> <p data-bbox="363 1368 667 1400">Additional Information</p> <p data-bbox="363 1421 1036 1506">What will be the date span of the initial transfer of records to the National Archives? From 2009 To 2017</p> <p data-bbox="363 1527 935 1613">How frequently will your agency transfer these records to the National Archives? Unknown one transfer</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/03/2016	Certify	Falisa Peoples-Tittle	Organizational Manager	Management and Operations - Management and Operations
11/07/2016	Submit for Concurrence	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
11/07/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/07/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
11/09/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist