

2 8/11/93

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
 WASHINGTON, DC 20408

1 FROM (Agency or establishment)
EXECUTIVE OFFICE OF THE PRESIDENT

2 MAJOR SUBDIVISION
OFFICE OF ADMINISTRATION

3 MINOR SUBDIVISION
RECORDS MANAGEMENT OFFICE

4 NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE
 Nell Doering (202) 395-3367

LEAVE BLANK (NARA use only)

JOB NUMBER
 NI-51-93-1

DATE RECEIVED
 10-2-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE ARCHIVIST OF THE UNITED STATES
 7-28-93 *Andy Huskamp Peterson*

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE
 6/30/93 *Nell Doering* EOP RECORDS MANAGEMENT OFFICER

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Executive Office of the President Office of Management and Budget Budget Review and Concepts Division</p> <p>Schedule for <u>Budget Preparation</u> System attached.</p>		

Copies sent to Agency, NI-W, NNT, NSX, NIA 8/4/93

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
BUDGET REVIEW AND CONCEPTS DIVISION

1. Budget Preparation System

The Budget Preparation System supports the formulation, analysis, updating, and publication of the Budget of the United States Government.

A. Data Files

Disposition: PERMANENT.

1. Budget Year 1970-1994: Transfer a copy of the data files for each budget year to the National Archives upon approval of this schedule.
2. Budget Year 1995- : Transfer a copy of the data files for each budget year once the Budget has been published.

NOTE: All transfers of data will be done in accordance with 36 CFR 1228.

B. Documentation

Disposition: PERMANENT.

1. Budget Year 1970-1994: Transfer a copy of the documentation for the data files listed in 1.A.1. (above) to the National Archives upon approval of this schedule.
2. Budget Year 1995- : Transfer a copy of the documentation for the data files for each budget year once the Budget has been published.

NOTE: All transfers of documentation will be done in accordance with 36 CFR 1228.