

REC NCD 7 MAR 79

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JG3 NO.	NCI-51-79-11
DATE RECEIVED	7 MAR 1979
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
4-13-79 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Executive Office of the President

2. MAJOR SUBDIVISION
Office of Administration

3. MINOR SUBDIVISION
Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Steve Rudzinski

5. TEL. EXT.
895-3914

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
03/07/79	<i>Nell Doering</i>	Acting Records Management Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	RG-51: Records of the Office of Management and Budget Budget Review Division Resources Systems Branch Records consist of agencies responses to OMB Bulletin 70-5 pertaining to a construction cut-back exercise and OMB Bulletin 70-10 pertaining to a public information exercise. <i>Transfer to FARL when 3 years old. Destroy when 11 years old.</i>		

Review NCO 110479

115-107
Copies to agency 30 Apr 79 #

Sent NNF, NCU 4-30-79

MR

1 item