

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

*(See Instructions on reverse)*

LEAVE BLANK

JOB NO.

N1-273-91-1

TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

9/12/91

1. FROM (Agency or establishment)

**DEPARTMENT OF STATE**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION

**Bureau of Administration**

3. MINOR SUBDIVISION

**Office of Communications**

4. NAME OF PERSON WITH WHOM TO CONFER

Betty F. Bates

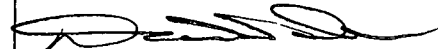
5. TELEPHONE EXT.

647-6018

DATE

9/3/91

ARCHIVIST OF THE UNITED STATES



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
9/4/91	 Kenneth F. Rossman	Chief, Records Management Branch

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>RECORDS OF THE NATIONAL SECURITY COUNCIL, EXECUTIVE COMMITTEE, SUBCOMMITTEE ON COMMUNICATIONS maintained in the custody of the Department of State</p> <p><b>Subject Files, October 1962-June 1963.</b> Arranged by subject or type of records. The files include Orders of the Day, memorandums, correspondence, telegrams, documents, agendas, minutes of meetings, reports, action directives, status reports, and other documentation. Records cover the organization, activities, duties, responsibilities, and recommendations of the Subcommittee on Communications.</p> <p>Volume: 2-1/2 feet</p> <p><b>Lot 70D84</b></p> <p>WNRC Acc. No. 59-71A6682 boxes 1-2 RSC box 654 (partial)</p> <p>PERMANENT. Transfer to the National Archives immediately.</p>		