
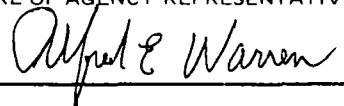


KOC

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO.	NI-396-88-1
1. FROM (Agency or establishment) <u>Office of Emergency Preparedness</u>		DATE RECEIVED	9/20/88
2. MAJOR SUBDIVISION		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER <u>Dorothy Tenney</u>	5. TELEPHONE EXT. 817 334-5515	DATE 10/12/88	ARCHIVIST OF THE UNITED STATES 
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 9/20/88	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE Records Officer
--------------------	--	-----------------------------

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>This submission covers records created by the office of Emergency Preparedness and currently stored at the Seattle, Boston and Fort Worth FRC's.</p> <p><u>Emergency Planning Files (1955-79)</u></p> <p>Records relating to the development and coordination of regional emergency preparedness programs. Directives, orders, reports of meetings with State and local governments, industry and private organizations, speeches, correspondence, publicity and informational material, minutes of committee meetings, emergency operating plans, progress reports and information concerning regional disasters and agency response to the situation.</p> <p>The series also includes a significant interspersion of disposable material such as routine administrative documents, T&amp;A information, travel vouchers, motor vehicle records, leave records, etc. as well as non-record material retained by the agency for reference.</p> <p>The following accessions are covered by this appraisal.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

PAGE

OF

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
<u>Boston FRC</u>			
396-66-0365	2 cubic feet		
396-67-0417	1 " "		
396-72A0036	2 " "		
396-72A0701	2 " "		
396-77A0001	1 " "		
<u>Fort Worth FRC</u>			
396-64A0171	1 cubic feet		
396-70A0367	2 " "		
396-71A1594	1 " "		
396-72A1321	1 " "		
396-78-0001	3 " "		
396-80-0001	19 " "		
<u>Seattle FRC</u>			
396-68A0140	1 cubic feet		
396-74A1528	2 " "		
396-77A0001	1 " "		
396-79-0002	2 " "		
396-79-0004	2 " "		
<p><u>Recommendation.</u> Permanent except that routine administrative and operational records and non-record material will be destroyed during archival processing. Offer to NARA immediately.</p>			