



REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	N1-429-90-1
1. FROM (Agency or establishment) Executive Office of the President		DATE RECEIVED	8-9-90
2. MAJOR SUBDIVISION Office of National Drug Control Policy		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Office of Supply Reduction		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER Sharon E. Reynolds	5. TELEPHONE EXT. 673-2717	DATE 11/17/90	ARCHIVIST OF THE UNITED STATES 

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE Aug 7, '90	C. SIGNATURE OF AGENCY REPRESENTATIVE  TILMAN DEAN	D. TITLE Administrative Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>National Drug Policy Board</p> <p>This interagency board, headed by the Attorney General, was established to develop and coordinate government policy on drugs. Its functions were transferred to the Office of National Drug Control Policy within the Executive Office of the President in 1989.</p> <p>Official files of the National Drug Policy Board. Correspondence, reports, memoranda, minutes, studies and other documentation of the Board, Volume: 29 cubic feet in agency space; approximately ten cubic feet of security classified and sensitive material is in secure storage at the Department of Justice. Dates are 1985-89.</p> <p><u>Disposition:</u> PERMANENT. Transfer to the Washington National Records Center upon approval of the schedule. Transfer to the National Archives in 2010. Routine facilitative records and duplicative or nonrecords material may be destroyed during archival processing.</p>		

Copies sent to agency, NN-W, NNT 11/17/90