

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Redwood 25 Nov 81

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	NCL-429-81-4
DATE RECEIVED	March 25, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
4-30-81 <i>Date</i>	<i>[Signature]</i> <i>Archivist of the United States</i>

1. FROM (AGENCY OR ESTABLISHMENT)
Executive Office of the President

2. MAJOR SUBDIVISION
Office of Administration

3. MINOR SUBDIVISION
Council on Environmental Quality
~~Information Management and Services Division~~

4. NAME OF PERSON WITH WHOM TO CONFER
Nell Doering/Steve Rudzinski

5. TEL. EXT
395-3367

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>3/25/81</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Nell Doering</i>	E. TITLE EOP Records Management Officer
---------------------------	--	--

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Council on Environmental Quality</p> <p>Environmental Impact Statements (EIS) files, 1970-1977.</p> <p>a. Microfiche set of final environmental impact statements, 1970-1977, with related index.</p> <p>The statements are arranged by numbers assigned by order of receipt at CEQ. The computer produced index allows access in four ways: by number, by subject, by originating agency, and by geographic area.</p> <p>PERMANENT. Offer to NARS when 4 years old. <i>(Approx. 175 linear inches)</i></p> <p>b. Hardcopy of final EIS's and drafts of EIS's not finalized.</p> <p>Destroy when 25 years old or sooner if no longer of administrative and legal use to CEQ.</p>	NCL-429-79-1 item 20	<i>2 items</i>

*Closed Out: 5-8-81: R.T.D.
Copy to Agency, NCA, NNS & NNF*