

FEDERAL AGENCY CEASED OPERATIONS

Schedule Number: NC1-429-82-01

Federal agencies may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to State or Local government or private control.

Description:

The Presidential Clemency Board was established by Executive Order (E.O.) 11803, September 16, 1974, to examine and make recommendations on cases of persons who applied for a Presidential pardon for acts committed between August 4, 1964, the date of passage of the Gulf of Tonkin Resolution, and March 28, 1973, the date on which the last U.S. combatants left Vietnam. The term of the Board was extended from January 1, 1975, to March 1, 1975, by E.O. 11837, January 30, 1975. The Board was terminated, effective September 15, 1975, by E.O. 11878, September 10, 1975, with remaining administrative duties transferred to the Attorney General.

Date Reported: 2/18/2021

FEDERAL AGENCY CEASED OPERATIONS

279418241

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2. MAJOR SUBDIVISION
Office of the Pardon Attorney

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Kathryn Burnup
Kathryn Burnup

5. TEL EXT

492-5910

LEAVE BLANK

JOB NO

NC1-429-82-1

DATE RECEIVED

April 28, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

5-6-82
Date

Edward M. Meade
Acting Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

4/21/82

D. SIGNATURE OF AGENCY REPRESENTATIVE

Terry Appenzeller
Terry Appenzeller

E. TITLE Director, Library Staff

Office of Information Technology
Justice Management Division

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO

10. ACTION TAKEN

Presidential Clemency Board
Residual Records

On September 16, 1974, President Gerald Ford issued a proclamation creating a program of conditional clemency for civilians and servicemen who had committed draft or military absence offenses during the Vietnam-era (August 4, 1964 thru March 28, 1973). The President created the Presidential Clemency Board (PCB) to consider the clemency applications. On September 16, 1975, pursuant to an executive order, the Department of Justice, thru the Office of the Pardon Attorney (OPA), assumed the responsibility for concluding the unfinished business of the PCB. This system of records consists of residual records and correspondence prepared in connection with the PCB program, including material transferred to the OPA upon termination of the PCB on September 15, 1975. The last group of PCB pardons was processed by President Ford on January 19, 1977.

1. Index/Docket Cards. 5x7 cards prepared by the PCB serve as an index to access the PCB closeout sheets. Arrangement: Alphabetical

Item 12
NC-429-76-1

*Closed Out; 5-11-82: K.D.
Copy to Agency*

Request for Records Disposition Authority – Continuation

JOB NO.

PAGE OF

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.	<p><u>PCB Correspondence.</u> Miscellaneous letters, with replies, from PCB applicants received after the case files were retired to the Washington National Records Center (WNRC), copies of Selective Service System letters to applicants; and undelivered letters to applicants returned by the Postal Service, etc. Arrangement: Some of the correspondence is arranged by case number and some, for which no case number has been identified, is arranged in alphabetical order by the name of the subject.</p>	Item 14	
3.	<p><u>Closeout Sheets.</u> Single page forms containing basic case information, including the final disposition. Arrangement: Numerical</p> <p>DISPOSITION: DO NOT TRANSFER TO WNRC. Destroy 1 year after the date of the last action indicated on the closeout sheet. (Disposition instructions apply to Items 1-3)*</p>	Item 23 NC-429-76-1	
<p>* Clarification of disposition instructions authorized by Hazel Stewart, Records Maintenance & Disposition Section/ JMD/DOJ, per telecomm of Apr 27/82. <i>HWS, 5/4/82.</i></p>			