

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-GRS-2020-0002

Status: APPROVED
Date Approved: 04/05/2021
Last Modified: 11/03/2024

General Information

Agency or Establishment	General Records Schedules (National Archives and Records Administration)
Record/Scheduling Group	GRS - General Records Schedules
Records Schedule Applies To	Government-wide All agencies except:
Schedule Subject	Automatic and systematic declassification review program records (Revision of GRS 4.2, item 100)
Additional Schedule Information	This revision of GRS 4.2, item 100, eliminates unnecessary retention of records at declassifying agencies.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Records Schedule Number: DAA-GRS-2020-0002

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Outline of Records Schedule Items for DAA-GRS-2020-0002

Item #	Title	Disposition
0001	Automatic and systematic declassification review program records.	Temporary

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Records Schedule Items

DAA-GRS-2020-0002-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Automatic and systematic declassification review program records.	
Item Description	Files related to the review of permanent records in anticipation of automatic declassification at 25, 50, or 75 years per Executive Order 13526, and the periodic review of records exempted from automatic declassification. Files include program records documenting declassification decisions.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?		
MANUAL CITATION		
Agency Code	GRS 4.2, item 100	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
DAA-GRS-2013-0007-0008	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Retention Period	Other: Destroy or delete after conducting next review or when subject records are transferred to NARA, but longer retention is authorized if required for business use.	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?		
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Approve	David Ferriero	04/05/2021