

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-GRS-92-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.


Description:


In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M-12-18, Managing Government Records Directive. The old GRS was completely superseded.

See <https://www.archives.gov/records-mgmt/grs> for the revised GRS, crosswalks, faqs, tools, and other resources.

Date Reported: 4/2/2019

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REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-GRS-92-3	
1. FROM (Agency or establishment) National Archives and Records Administration		DATE RECEIVED 11/12/91	
2. MAJOR SUBDIVISION Office of Records Administration		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3. MINOR SUBDIVISION Records Appraisal and Disposition Division		DATE 2/19/92	
4. NAME OF PERSON WITH WHOM TO CONFER Wilda Willis		ARCHIVIST OF THE UNITED STATES 	
5. TELEPHONE 501-6033			

6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE 11/12/91	SIGNATURE OF AGENCY REPRESENTATIVE 	TITLE Director, Records Appraisal and Disposition Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Revision of the General Records Schedules (GRS): GRS 1, <u>Civilian Personnel Records</u> , item 25, Equal Employment Opportunity Records, subitem c, Background Files. 25. <u>Equal Employment Records</u> . c. Preliminary and Background Files. (1) Background records not filed in the Official Discrimination Complaint Case Files. Destroy 2 years after final resolution of the case. (2) Records documenting complaints that do not develop into Official Discrimination Complaint Cases. Destroy when 2 years old.	NC1-64-77-10 item 26c	2 items