INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-GRS-92-005

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M-12-18, Managing Government Records Directive. The old GRS was completely superseded.

See https://www.archives.gov/records-mgmt/grs for the revised GRS, crosswalks, faqs, tools, and other resources.

Date Reported: 4/2/2019

REQUEST FOR RECORDS DISPOSITION AUTHORITY			JOB NUMBER	
(See Instructions on reverse)			VI-GKS-92-3	5
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		IR) DA	12-18-91	
FROM (Agency or establishment)			NOTIFICATION TO AGENCY	
National Archives and Records Administration 2. MAJOR SUBDIVISION			In accordance with the provisions of 44	
Office of Records Administration 3. MINOR SUBDIVISION			including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
Records Appraisal and Disposition Division			act	
4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE		DA //	ARCHIVIST OF TH	E WNITED STATES
ry Baume	(202) 219-0578		13/42 Claudere Receive	
and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, y is not required; is attached; or has been requested. DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE Director				
		IL CLOTACE		
8. DESCRIPTION OF ITEM AND PRO	POSED DISPOSITION	ON	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
For inclusion in General Records Schedule 1, as Item 37. 1. Donated Leave Program Case Files.				
Case files documenting the donation of leave for medical including recipient applicate approvals or denials, medical certifications, leave donation of 630-A, supervisor/timekee leave transfer records, payr records, and leave program to AUTHORIZED DISPOSITION Cutoff closed case files at fiscal year, and destroy one BEGINNING IN JANUARY, 1966 CASES ONE YEAR AFTER THE IN WHICH THE FILES ARE C	receipt and all emergencies ions, agency all or physicial on records on records on records of the end of each of the end of each of the end of	an r s, tion ecords.	3/4/92 OPM concurs see'd by telephone leading the same	hour de la constant d
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