INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC-064-75-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M-12-18, Managing Government Records Directive. The old GRS was completely superseded.

See https://www.archives.gov/records-mgmt/grs for the revised GRS, crosswalks, faqs, tools, and other resources.

Date Reported: 4/2/2019
1. Item 26. Records created in receipt and processing of complaints of discrimination by employees or applicants for employment with Federal Civil Service.

a. Official Equal Employment Opportunity complaint case files, as described by 5CFR 713.222:

   (1) When case is resolved within agency of origin, Dispose 4 years after final adjustment.

   (2) When case is resolved by U.S. Civil Service Commission or a U.S. court, the EEO case file is disposed of according to USCSC records control schedule.

b. All other copies of EEO complaint case files or duplicates of documents pertaining to case files which are included in files retained under Item 26 (a) above, Dispose 1 year after final adjustment.

c. All background documents pertaining to the case but not included in case files retained under Item 26 (a) above, Dispose 3 years after final adjustment.