

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-064-76-04

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M-12-18, Managing Government Records Directive. The old GRS was completely superseded.

See <https://www.archives.gov/records-mgmt/grs> for the revised GRS, crosswalks, faqs, tools, and other resources.

Date Reported: 4/2/2019

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**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Civil Service Commission

2. MAJOR SUBDIVISION
Bureau of Management Services, Office Services Division

3. MINOR SUBDIVISION

Records Administration Section

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

Charles R. Chesek

24510

6. CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK	
DATE RECEIVED AUG 30 1976	JOB NO NC1 - 64-76 - 4
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
<p align="center"><i>9-17-76</i> <u>James P. O'Neil</u> (Date) <i>acting</i> Archivist of the United States</p>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

27 Nov 76 Roland E. Vergagni
Date Signature of Agency Representative

Chief, Office Services Division
(Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Amend General Records Schedule 1 as follows:</p> <p>Item 27.</p> <p>EEO Affirmative Action Plans (AAP).</p> <p>a. Agency copy of consolidated AAP(s).</p> <p>Destroy 5 years from date of plan.</p> <p>b. Agency feeder plan to consolidated AAP(s).</p> <p>Destroy when no longer needed, but do not keep beyond 5 years from date of feeder plan or when administrative purposes have been served, whichever is sooner. <i>NSW, 9/2/76</i></p> <p>Approved for the U.S. Civil Service Commission</p> <p>Name <u>Clayton M. Hadson</u> Date: <u>8-24-76</u></p> <p>Title <u>Chief AA/CM - O'Neil</u></p>	GAO-AAP	

Copy to Agency 9-29-76

2 items