Schedule Number: NC1-064-77-13

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M 12 18, Managing Government Records Directive. The old GRS was completely superseded.

See https://www.archives.gov/records_mgmt/grs for the revised GRS, crosswalks, FAQs, tools, and other resources.
**REQUEST FOR RECORD DISPOSITION AUTHORITY**

(See Instructions on reverse)

**TO GENERAL SERVICES ADMINISTRATION,**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

<table>
<thead>
<tr>
<th>JOB NO</th>
<th>NC 64 77 13</th>
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**DATE RECEIVED**
29 JUN 1977

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

**OFFICE OF FEDERAL RECORDS CENTERS**

Jean K. Fraley
724-1027

**NAME OF PERSON WITH WHOM TO CONFER**

Director, Records Disposition Division

**CERTIFICATE OF AGENCY REPRESENTATIVE**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- **A Request for immediate disposal.**
- **B Request for disposal after a specified period of time or request for permanent retention.**

**DESCRIPTION OF ITEM**

General Records Schedule I is hereby amended to add the following new item.

**Item 32. Personnel Injury Files.**

Forms, reports, correspondence and related medical and investigatory records relating to on-the-job injuries, whether or not a claim for compensation was made, EXCLUDING copies filed in the Official Personnel Folder and copies submitted to the Department of Labor.

Destroy when 5 years old.

Approved for the Department of Labor by: 

Date: 

Approved for the U.S. Civil Service Commission by: 

Date: 

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Civil Service Commission concurrence not required per phone conversation with Thomas Tinsley, Director, Bureau of Retirement Insurance, and Occupational Health.