

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-GRS-81-08

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M 12 18, Managing Government Records Directive. The old GRS was completely superseded.

See <https://www.archives.gov/records mgmt/grs> for the revised GRS, crosswalks, FAQs, tools, and other resources.

Date Reported: 4/12/2019

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REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

National Archives and Records Service

2. MAJOR SUBDIVISION

Office of Federal Records Centers

3. MINOR SUBDIVISION

Records Disposition Division

4. NAME OF PERSON WITH WHOM TO CONFER

Raymond C. Tagge

5. TEL EXT

724-9355

LEAVE BLANK

JOB NO

NC1-GRS-81- 8

DATE RECEIVED

February 13, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-20-81

Date

[Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
2-13-81	<i>Ronald L. Heise</i>	Acting Director, Records Disposition Division

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Amendment to General Records Schedule 18, Security and Protective Service Records, Items 25 and 26.</p> <p>25. Security Violations Records</p> <p>Case files relating to investigations of alleged violations of Executive Orders, laws, or agency regulations for the safeguarding of national security information.</p> <p>a. Files relating to alleged violations of a sufficiently serious nature that they are referred to the Departments of Justice or Defense for prosecutive determination, exclusive of files held by Department of Justice or Defense offices responsible for making such determinations.</p> <p>DESTROY 5 years after close of case.</p> <p>b. All other files, exclusive of papers placed in Official personnel folders.</p> <p>DESTROY 2 years after completion of final action or when no longer needed, whichever is sooner.</p> <p>26. RESERVED.</p>		2 items

115-107

*Closed Out: 3-24-81: K.T.D.
Copy sent to Agency*

STANDARD FORM 115
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Administration
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