

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-GRS-83-05

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M 12 18, Managing Government Records Directive. The old GRS was completely superseded.

See <https://www.archives.gov/records mgmt/grs> for the revised GRS, crosswalks, FAQs, tools, and other resources.

Date Reported: 4/24/2019

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REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

FO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
General Services Administration

2 MAJOR SUBDIVISION
National Archives and Records Service

3 MINOR SUBDIVISION
Office of Federal Records Centers

4 NAME OF PERSON WITH WHOM TO CONFER
Edward F. Barrese

5 TEL EXT
724-1999

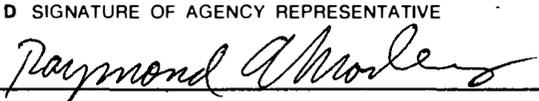
LEAVE BLANK	
JOB NO	NCL-GRS-83-5
DATE RECEIVED	8-29-83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
30 AUG 1983 Date	 Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE 8/30/83	D SIGNATURE OF AGENCY REPRESENTATIVE 	E TITLE Director Records Disposition Division
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	General Accounting Ledgers. General accounts ledgers showing debit and credit entries and reflecting expenditures in summary. Destroy 6 years and 3 months after the close of the fiscal year involved.	GRS 7/2	
2.	Appropriation Allotment Files. Allotment records showing status of obligation and allotments under each authorized appropriation. Destroy 6 years and 3 months after the close of the fiscal year.	GRS 7/3	

2 items