

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NN-172-000020

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M 12 18, Managing Government Records Directive. The old GRS was completely superseded.

See <https://www.archives.gov/records mgmt/grs> for the revised GRS, crosswalks, FAQs, tools, and other resources.

Date Reported: 5/2/2019

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**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

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DA: RECEIVED MAR 10 1972	JOB NO GN-172-20
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped disposal not approved or with drawn in column 10	
4-28-72 Date	<i>James B. Rhoads</i> Archivist of the United States

**TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D C 20408**

- 1 FROM (AGENCY OR ESTABLISHMENT)
National Archives & Records Service
- 2 MAJOR SUBDIVISION
Office of the National Archives
- 3 MINOR SUBDIVISION
Data Archives Branch (NNPD)
- 4 NAME OF PERSON WITH WHOM TO CONFER
Gerald J. Rosenkrantz
- 5 TEL EXT
13-21932
- 6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

3/10/72 *Gerald J. Rosenkrantz* Chief, NNPD
(Date) (Signature of Agency Representative) (Title)

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>Proposed General Records Schedule 20, describing proposed disposition for machine-readable records, related documentation required for their servicing, and files related to the automatic data processing (ADP) procurement, operations, and management functions.</p> <p>Proposed schedule is submitted in accordance with the authority contained in 44 U.S. Code, Section 3303, paragraph d.</p> <p>Attached xeroxed comments from the Central Intelligence Agency, the Atomic Energy Commission, the General Accounting Office, Bureau of the Census, and the Internal Revenue Service regarding proposed general schedule. Formal final GAO approval has been sought this date, and will be forwarded when received.</p> <p>Attached proposed general schedule in two copies consists of forty pages.</p>		

General Records Schedule, Automatic Data
Processing Records (Disposal Job No. 172-20)

General Schedule of Records authorizing the disposal, after the lapse of specified periods of time, of records of a specified form or character common to several or all agencies of the United States Government that have accumulated and will accumulate in such agencies and that apparently will not, after the lapse of the periods specified, have sufficient administrative, legal, research, or other value to warrant their further preservation by the United States Government. This General Schedule is approved in accordance with Section 3303a, Title 44, U.S. Code.

James B. Rhoads
Archivist of the United States

April 28, 1972
Date