INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NN-174-000049

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

  NARA presumes that these records were destroyed.

Date Reported: 6/14/2022
**REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
National Labor Relations Board

2. MAJOR SUBDIVISION  
Division of Administration

3. MINOR SUBDIVISION  
General Services Branch

4. NAME OF PERSON WITH WHOM TO CONFER  
Hildebrand Ebanks

5. TEL. EXT.  
254-9488

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

   I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

   - [ ] The records have ceased to have sufficient value to warrant further retention.
   - [X] The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

   8-30-73  
   [Signature]
   [Title]

7. ITEM NO.  

8. DESCRIPTION OF ITEM  
(WITH INCLUSIVE DATES OR RETENTION PERIODS)

   The Confidential Service Records Files are created and maintained by the Security Office and contain information on former employees of the Agency.

   These files contain memorandums from Agency to employees, 5 x 8 cards on employees' description, I. D. cards, employees' identification cards and letters on personnel actions.

   Justification: These files have been microfilmed.

   *Non-record material: Destroy.

   [per authorization of H. Ebanks 08/27/73]

Four copies, including original, to be submitted to the National Archives and Records Service.