REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

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JOB NO: N1-28-88-1

DATE RECEIVED: 10-5-87

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM *(Agency or establishment)*: U. S. Postal Service

2 MAJOR SUBDIVISION: Finance and Planning Group

3 MINOR SUBDIVISION: Records Office

4 NAME OF PERSON WITH WHOM TO CONFER: Leroy Hinton

5 TELEPHONE EXT: 268-5155

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 If no records are proposed for disposal, the signature of the Archivist is not required

DATE: 12-11-87

ARCHIVIST OF THE UNITED STATES: Signature of the Archivist not required for disposition of non-Federal records

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 15 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence ☐ is attached, or ☒ is unnecessary

B DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
	Philip J. G. Skelly	Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM *(With Inclusive Dates or Retention Periods)*	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN *(NARS USE ONLY)*
	This schedule covers records dealing with: -- FOIA/Privacy Requests and denials (Ref NARA Bulletin 87-6, increase in Retention Periods for Records Relating to Denials of FOIA Requests) Items 1 & 2 -- USPS Corporate Committees. (Items 3- 5) -- The Employee Assistance Program. (Items 6-14)		