

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO.

N1-28-96-2

DATE RECEIVED

6-21-96

1. FROM (Agency or establishment)

United States Postal Service

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

7-23-96

John W. Carl

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

5/31/96

Elizabeth L. Smith
Elizabeth L. Smith

Manager, Payroll Acctg. & Records

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN. (NARS USE ONLY)

Rescheduling records currently under Post Office Regional Instruction, Part 100 Item A1, dated 12/4/67

Correspondence and architectural drawings, 1890-1956, of the San Francisco and Stockton, California, Post Offices.

(Please see attached.)

JUL 25 1996 MHV Copy to: Agency, NSR, NNS, NNT, NCF

U.S. POSTAL SERVICE
(Record Group 28)

San Francisco Post Office

1. CORRESPONDENCE, ca. 1890-1910. 26 cubic feet. Arranged by type of correspondence (Department, Bureau, miscellaneous) and thereunder chronologically.

Letters received from the Post Office Department and departmental bureaus in Washington, DC, and correspondence with other postmasters and private individuals.

9NC-S Accession 028-66B406 Boxes 322782-322807

PERMANENT. Transfer immediately to the National Archives--Pacific Sierra Region.

2. ARCHITECTURAL DRAWINGS OF POSTAL FACILITIES IN SAN FRANCISCO, ca. 1915-1956. 5 cubic feet.

Plans for the Rincon Annex, including the nearby San Francisco approaches to the Bay Bridge; the Post Office garage at Folsom and Main; the Post Office Building at the foot of Mission Street; the San Francisco Ferry Station, including allocation of piers; and alterations to the Post Office Building at 7th and Mission.

9NC-S Accession 028-66C406 "Boxes" 7966-7970

PERMANENT. Transfer immediately to the National Archives--Pacific Sierra Region.

Stockton, CA, Post Office

3. GENERAL CORRESPONDENCE, POSTMASTER'S REPORT ON WAGON SERVICE, AND OTHER HISTORICAL RECORDS, 1893-1912. 4 cubic feet. Arranged chronologically.

Correspondence, memorandums, and reports relating to post office activities and operations, mail delivery, and construction of the Stockton Post Office.

9NC-S Accession 028-62B503 Boxes 761127-761130

PERMANENT. Transfer immediately to the National Archives--Pacific Sierra Region.