

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO. NC 1 28 78 1	
DATE RECEIVED 5 OCT 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>10-18-77</i> Date	<i>James E. O'Neil</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Postal Service

2. MAJOR SUBDIVISION

Records Control Division

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Leroy Hinton

5. TEL. EXT.

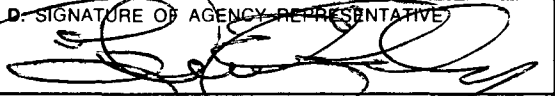
245-5568

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
29 Sep 77		RECORDS OFFICER
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO 10. ACTION TAKEN
1	<p style="text-align: center;"><u>Records of the former Post Office Department</u></p> <p>Individual Payroll Vouchers, 1920 and prior.</p> <p>Arranged chronologically, thereunder alphabetically by surname of employee.</p> <p>Vouchers which contain information concerning the salaries, deductions, and, in some cases, days in service of individual employees. Although various forms were used, these vouchers are primarily of two types: individual cards for each employee or consolidated payroll lists signed by individual employees upon receipt of salary.</p> <p>Destroy upon approval of this schedule.</p>	<p>NN 173-6, Item 3</p>

*Sent to agency, NCPC & NNF-10/29/77
1 item*