REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   U.S. POSTAL SERVICE

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   John E. Finlay

5. TEL. EXT
   245-4142

6. CERTIFICATE OF AGENCY REPRESENTATIVE

   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of __ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

7. C. DATE
   2/1/78

   D. SIGNATURE OF AGENCY REPRESENTATIVE
   [Signature]

   E. TITLE
   USPS RECORDS OFFICER

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)


1. RURAL ROUTE AND CARRIER CARDS. Arranged alphabetically by state, thereunder by name of local post office, thereunder by route number. These records were 10x8 1/2 cards (1900-1917) and 5x8 cards - POD Form 4067 (1915-1975). (This record was officially declared obsolete and discontinued Jan 19, 1971.) It contains the name of the local post office, county, state, number and length of the rural route, the name, dates of service, salary, and the promotions, resignations and other personnel actions of the carrier.

Records are located at the NPRC, St Louis, MO. NPRC will destroy 75 years after date of birth of employee or 60 years after the earliest document in the folder if the date of birth cannot be ascertained, provided the employee has been separated for at least 5 years.

[Signature]

Change made per conversation with
Hinton, U.S.P.S.
2/4/78

115-707

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4