

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NC1-28-81-3	
DATE RECEIVED	October 31, 1980
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM AGENCY OR ESTABLISHMENT  
U.S. Postal Service

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
Leroy Hinton

5. TELEPHONE EXTENSION  
245-5568

6. CERTIFICATE OF AGENCY REPRESENTATIVE:  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
0/10/80	A. Scott Hamel	USPS Records Officer

ITEM NO.	DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	General correspondence files of the Postmaster General that establish, discuss or define Postal policy or otherwise document the functioning of the Office of the Postmaster General.  PERMANENT: Transfer to FRC when 4 years old; offer to Federal Archives when 30 years old.  (NOTE: See Item 1, GSA Bulletin FPMR B-104, July 21, 1980. Current Postal Schedules, dated 1962, show this item - Section 2.1, Item 1 - with a retention of "retain." There is no indication of the NARS job number authorizing this).		WITHDRAWN