

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N9-047-00-006

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Records schedules starting with the number N9 were created in response to NARA Bulletins 99-04 and 2000-02. The N9 records schedules created from 1999-2002 allowed agencies to create bulk updates to previously approved schedules to cover copies of records in word processing and email formats. Word processing and email formats are now scheduled in the General Record Schedules, superseding all N9 records schedules approved by NARA. See GRS 5.1 Item 020 Non-record keeping copies of electronic records (DAA-GRS-2016-0016-0002).

Date Reported: 09/16/2014

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>N9-47-00-06</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received JAN 10 2000	
1 FROM (Agency or establishment) Social Security Administration		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Stanley Nusenko	5 TELEPHONE NUMBER 410/965-8987 FAX 410/966-1704	DATE 5-8-00	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <div style="display: flex; justify-content: space-around;"> <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested </div>			
DATE 11/23/99	SIGNATURE OF AGENCY REPRESENTATIVE <i>Frank T. Chgo</i>		TITLE SSA Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	General Files Common to Most Offices (See attached submission in response to NARA Bulletin 99-04)		

JUN 21 2000
115-109

Copy to: agency
 PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV 3-91)
Prescribed by NARA 36 CFR 1228

MODEL II FINAL

OFFICE OF PUBLICATIONS AND LOGISTICS MANAGEMENT SOCIAL SECURITY ADMINISTRATION

General Files Common to Most Offices

Records accumulated by Administrative Offices through out SSA

Administrative Records accumulated by SSA components, which share a commonality in recordkeeping or at least cross component or program lines

- a Electronic copies created on electronic mail and word processing systems for all GENERAL FILES COMMON TO MOST OFFICES under the GEN file code for all series covered by NARA Disposition Job numbers [NC1-47-78-12 (11 d)], [NC1-47-78-12 (1 F)], [NC1-47-78-12 (1 G)] and [NC1-47-78-12 (1 J)], (4 items, 4 temporary)

Disposition Delete after recordkeeping copy has been produced

- b Electronic copies created on electronic mail and word processing systems for all ADMINISTRATIVE INSTRUCTIONS FILES under GEN file code for all series covered by NARA Disposition Job number [NC1-47-81-9 (1 E)], (1 items, 1 temporary)

Disposition Delete after recordkeeping copy has been produced

- c Electronic copies created on electronic mail and word processing systems for all MANAGEMENT SURVEYS AND REPORTS under GEN file code for all series covered by NARA Disposition Job numbers [NC1-47-81-9 (IV L 1)], [NC1-47-81-9 (IV L 2)], [NC1-47-81-9 (1 F)], [NC1-47-81-9 (III A)], [NC1-47-81-9 (VI F 2)], [NC1-47-78-12 (II F)], [NC1-47-78-12 (II F 1)], [NC1-47-78-12 (II F 2)] and [NC1-47-78-12 (II G)], (9 items, 9 temporary)

Disposition Delete/Destroy when dissemination, revision, or updating is completed

- d Electronic copies created on electronic mail and word processing systems for all ADMINISTRATIVE PLANNING FILES under GEN file code for all series covered by NARA Disposition Job numbers [NC-47-75-7 (VII A)], [NC-47-75-7 (VII B)], [NC-47-75-7 (VII B 1)] and [NC-47-75-7 (VII B 2)], (4 items, 4 temporary)

Disposition Delete after recordkeeping copy has been produced

- e Electronic copies created on electronic mail and word processing systems for all OPERATIONAL PLANNING FILES under GEN file code for all series covered by NARA Disposition Job number [NC-47-75-7 (V A)], [NC-47-75-7 (V A 1)], [NC-47-75-7 (V A 2)] and [NC-47-75-7 (V A 3)], (4 items, 4 temporary)

Disposition Delete after recordkeeping copy has been produced

- f Electronic copies created on electronic mail and word processing systems for all DELEGATION OF AUTHORITY FILES under GEN file code for all series covered by NARA Disposition Job numbers [NC-47-75-7(V B)], [NC-47-75-7(V B 1)], [NC-47-75-7(V B 2)] and [NC-47-75-7 (V B 3)], (4 items, 4 temporary)

Disposition Delete/Destroy when superseded or canceled

- g Electronic copies created on electronic mail and word processing systems for all MANAGEMENT INFORMATION REPORTS under GEN file code for all series covered by NARA Disposition Job number [NC1-47-75-7 (VIII A)], [NC1-47-81-9 (VIII E)], [NC1-47-81-9 (VIII E 1)], [NC1-47-81-9 (VIII E 1 b)], [NC1-47-81-9 (VIII E 2)], [NC1-47-81-9 (VIII E 2a)], [NC1-47-81-9 (VIII E 2b)] and [NC1-47-81-9 (VIII E 3)], (8 items, 8 temporary)

Disposition Delete/ Destroy when dissemination, revision or updating is completed

- h Electronic copies created on electronic mail and word processing systems for all REPORTS MANAGEMENT FILES under GEN file code for all series covered by NARA Disposition Job numbers [NC1-47-75-7 (IX)], [NC1-47-75-7 (IX A)], [NC1-47-75-7 (IX B)], [NC1-47-75-7 (IX C)], and [NC1-47-81-9 (1 1 2)], (5 items, 5 temporary)

Disposition Delete/ Destroy when dissemination, revision or updating is completed

- i Electronic copies created on electronic mail and word processing systems for all COMMITTEE MANAGEMENT FILES under GEN file code for all series covered by NARA Disposition Job numbers [NC-47-75-7 (X)], [NC-47-75-7 (X A 1)], [NC-47-75-7 (X A 2)], [NC-47-75-7 (X B)], [NC-47-75-7 (X C)], [NC-47-75-7 (X D)], [[NC-47-75-7 (X D 1)] and [NC-47-75-7 (X D 2)], (8 items, 8 temporary)

Disposition Delete after recordkeeping copy has been produced

- j Electronic copies created on electronic mail and word processing systems for all CONFERENCE MANAGEMENT FILES under GEN file code for all series covered by NARA Disposition Job numbers [NC-47-75-7], [NC-47-75-7 (X I A)], [NC-47-75-7 (X I A 1)], [NC-47-75-7 (X I A 2)], [NC-47-75-7 (X I B)], [NC-47-75-7 (X I B 1)] and [NC-47-75-7 (X I B 2)], (7 items, 7 temporary)

Disposition Delete after recordkeeping copy has been produced

- k Electronic copies created on electronic mail and word processing systems for all EMERGENCY AND CIVIL DEFENSE PLANNING under GEN file code for all series covered by NARA Disposition Job numbers [NC-47-75-7 (IV)], [NC-47-75-7 (IV A)], [NC-47-75-7 (IV B)], [NC-47-75-7 (IV B 1)], [NC1-47-75-7 (IV B 2)] and [NC1-47-75-7 (IV C)] (6 items, 6 temporary)

Disposition Delete/ Destroy when dissemination, revision or updating is completed