Schedule Number: N9-047-00-017

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Records schedules starting with the number N9 were created in response to NARA Bulletins 99-04 and 2000-02. The N9 records schedules created from 1999-2002 allowed agencies to create bulk updates to previously approved schedules to cover copies of records in word processing and email formats. Word processing and email formats are now scheduled in the General Record Schedules, superseding all N9 records schedules approved by NARA. See GRS 5.1 Item 020 Non-record keeping copies of electronic records (DAA-GRS-2016-0016-0002).
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

**To**  
NATIONAL ARCHIVES & RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

**FROM (Agency or establishment)**  
Social Security Administration

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

**NAME OF PERSON WITH WHOM TO CONFER**  
Stanley Nusenko

**TELEPHONE NUMBER**  
410/865-8887  
FAX 410/66-1704

**DATE**  
6-7-00

**AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

- [ ] is not required  
- [ ] is attached, or  
- [ ] has been requested

**DATE**  
11/23/99

**SIGNATURE OF AGENCY REPRESENTATIVE**  
Frank T. Agee

**TITLE**  
SSA Records Officer

**ITEM NO**  
7

**DESCRIPTION OF ITEM AND PROPOSED DISPOSITION**  
Procurement Records  
(See attached submission in response to NARA Bulletin 99-04)
PROCUREMENT RECORDS

a  Electronic copies created on electronic mail and word processing systems for all Procurement series under the PRC file code covered by NARA Disposition Jobs: NC-47-76-10 (IV A), NC1-47-81-13 (IV d), NC-47-76-10 (IV A 2), NC-47-76-10 (IV C), NC1-47-78-19 (1), NC1-47-81-13 (IV e 1), NC-47-76-10 (IV D), NC-47-76-10 (IV E), NC-47-76-10 (IV F 1), NC-47-76-10 (IV F 3) (10 items, 10 temporary)

Disposition  Destroy after recordkeeping copy has been produced