

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

4 items RE 47
 TO: **GENERAL SERVICES ADMINISTRATION,**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

LEAVE BLANK	
DATE RECEIVED FEB 10 1975	JOB NO.
DATE APPROVED NC -	47-75-15
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
2/26/75 Date	<i>James B. Rhoads</i> Archivist of the United States

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Health, Education and Welfare

2 MAJOR SUBDIVISION
Social Security Administration

3. MINOR SUBDIVISION
Bureau of Retirement and Survivors Insurance

4. NAME OF PERSON WITH WHOM TO CONFER
Charles D. Smith

5. TEL. EXT.
45770

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of _____ pages are proposed for disposal for the reason indicated. ("X" only one)

- A** The records have ceased to have sufficient value to warrant further retention.
- B** The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

2/4/75 (Date) *George L. Stenmark* (Signature of Agency Representative) SSA Records Officer (Title)

7. ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
I.	<p><u>RSI CLAIMS CASE FOLDERS</u></p> <p>These claims folders contain all correspondence and other pertinent material accumulated in the process of adjudication of the claim. The award or disallowance determination forms, certain supporting proofs, and other records depicting the payment history of the claim are filed on the left side of the folder. The claims application, other proofs, correspondence, and related documents are filed on the right side of the folder.</p> <p>A. Disallowed life and death claims, withdrawals, and lump-sum only claims in which potential entitlement exists.</p> <p>Transfer to the FRC after being so identified by the Automated Folder Inactivation System. Destroy after 20 years' retention in the FRC.</p> <p>B. Awarded claims where the last payment has been made and there is no future potential claimant indicated in the record.</p> <p>Transfer to the FRC after being so identified by the Automated Folder Inactivation System. Destroy after 5 years' retention in the FRC.</p> <p>C. Awarded claims where payments have ended, but there is a future potential claimant indicated in the record.</p> <p style="text-align: right;"><i>Copy to Agency FRC's 3/3/75</i></p>	<p><i>NC-174-126</i></p> <p><i>NC-174-236</i></p> <p><i>NC-174-236</i></p>	

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
I.	<p>Transfer to the FRC after being so identified by the Automated Folder Inactivation System. Destroy after 55 years' retention in the FRC.</p> <p>D. Purged material from the right side of active claims folders. (Note: Purging operation in RSI Program Centers was discontinued in October 1972).</p> <p>Destroy after 15 years' retention in the FRC.</p> <p>For all of the above categories, records eligible for disposal during a given fiscal year may be destroyed at the beginning of that fiscal year.</p>	<p><i>NC-173-347</i></p>	