

**REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*3 items*

*RF 47*

TO: GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

LEAVE BLANK	
DATE RECEIVED <b>MAY 12 1975</b>	JOB NO.
DATE APPROVED <b>NC -</b>	<b>47-75-21</b>

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Health, Education and Welfare

2. MAJOR SUBDIVISION

Social Security Administration

3. MINOR SUBDIVISION

Bureau of Retirement and Survivors Insurance

4. NAME OF PERSON WITH WHOM TO CONFER

George S. Yamamura

5. TEL. EXT.

45770

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

*5-20-75* *James B. Rhoads*  
 Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of \_\_\_\_\_ pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

*5/2/75*  
 (Date)

*George S. Yamamura*  
 (Signature of Agency Representative)

SSA Records Officer  
 (Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p style="text-align: center;"><u>Supplementary Medical Insurance (SMI)                      Premium Remittance Records</u></p> <p>These records pertain to the receipt, control, deposit, and accounting of SMI premium remittances. Included are Form SSA-1594, SMI Premium Deposit Journal; retained copies of SF-219, Certificate of Deposit; the original of SSA-1579, SMI Premium Cash receipt, which have been microfilmed; copies of the IBM 1203 tape; microfilm copies of SMI premium remittances; and equivalent material.</p> <ol style="list-style-type: none"> <li>1. Destroy copies of IBM 1203 tape after 120 days.</li> <li>2. Destroy other paper records after 6 months.</li> <li>3. Transfer microfilm copies to the Federal Records Center after 3 years. Use Record Group 217.</li> </ol>		

*Copy to Agency + Field 5/27/75*  
*GAO concurrence required*