

**REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED <b>MAY 26 1976</b>	JOB NO.
DATE APPROVED	<b>NC1 - 47-76-27</b>

*Hitama* **TO: GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Health, Education, and Welfare

2. MAJOR SUBDIVISION  
Social Security Administration

3. MINOR SUBDIVISION  
Office of Program Operations

4. NAME OF PERSON WITH WHOM TO CONFER  
George S. Yamamura

5. TEL. EXT.  
594-5770

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

6-14-76 *James B. Rhoads*  
 Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of \_\_\_\_\_ pages are proposed for disposal for the reason indicated: ("X" only one)

- A The records have ceased to have sufficient value to warrant further retention.
- B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

5/18/76 (Date) *Eugene D. Reed* (Signature of Agency Representative) Dept. Records Mgt. Officer (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>END-OF-LINE STATISTICAL DATA TABULATIONS</u></p> <p>These tabulations consist of listings of awards and disallowances, change of address, postadjudicative actions, district office development requests, and quality sample group data. The computer-generated tabulations are published monthly and distributed nationally. Analytical tabulations, containing information similar to the published tabulations, are for internal Bureau of Retirement and Survivors Insurance headquarters use.</p> <p>A. <u>Published Tabulations</u></p> <p>1. <u>Paper</u>                      Destroy after 1 year.</p> <p>2. <u>Microfiche</u>                      Destroy after 2 years.</p> <p>B. <u>Analytical Tabulations</u></p> <p>1. <u>Paper Copies</u>                      Destroy after 6 months' retention.</p> <p>2. <u>Microfiche</u>                      Destroy after 2 years' retention.</p>		

*Copy to Agency 6-16-76*