

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NCI-47-79-5
DATE RECEIVED	17 JAN 1979
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	<i>7-17-79</i> <i>acting</i>
Signature	<i>James P. O'Neil</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Health, Education, and Welfare

2. MAJOR SUBDIVISION
Social Security Administration

3. MINOR SUBDIVISION
Office of Management and Administration

4. NAME OF PERSON WITH WHOM TO CONFER

Ernest P. Lardieri

5. TEL EXT

594-5770

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
<i>7/17/79</i>	<i>Ernest P. Lardieri</i>	<i>Ernest P. Lardieri</i>

ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
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RECORDS RETENTION AND DISPOSAL SCHEDULE
OFFICE OF QUALITY ASSURANCE FIELD OFFICES

Quality Assurance (QA) Casefiles

The QA casefile contains documents relating to the comprehensive field review of a selected Supplemental Security Income (SSI) claims case. The review is conducted to determine the state of quality of the SSI claims process. Included are Forms SSA-8508, SSI Quality Assurance Case Review Analysis; SSA-8510, Authorization to the Social Security Administration to Obtain Personal Information; SSA-8530, SSI Quality Assurance Case Report; SSA-795, Statement of Claimant or Other Person; or their equivalents. Also included are transmission validation reports, lists of collateral sources, SSI records displays, and miscellaneous correspondence.

1. **Non-Federal Financial Liability Cases** (cases in which no State supplementation was paid)

Destroy 18 months after the close of the 6-month sample period in which case was selected for review.

**47-76-11
item II.A**

2. Times

*sent to All FRC's & Agency
CC: NNF 7/18
PL 7-18-79 MA*

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF 2
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>2. <u>Federal Fiscal Liability (FFL) Cases</u> (cases in which State supplementation was paid)</p> <p>Destroy 3 years after final settlement with States.</p> <p><u>NOTE:</u> Cases for which no final settlement has been reached 18 months after the 6-month sample period in which the case was selected may be transferred to servicing Federal Records Center.</p>		