

Read NCR 824 844

REQUEST FOR RECORDS DISPOSAL AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

JOB NO  
NC1-47-80-22

1. FROM (AGENCY OR ESTABLISHMENT)  
Social Security Administration

DATE RECEIVED  
September 11, 1980

2. MAJOR SUBDIVISION

NOTIFICATION TO AGENCY  
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

Ernest Lardieri

8-934-5770

9-12-80 *John G. L...*  
Date Acting Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9/3/80	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Ernest Lardieri</i>	E. TITLE <i>SSA Records Officer</i>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p>RECORDS OF THE PROGRAM RESEARCH DIVISION (WNRC ACCESSION NO. 64A-982, BOXES 19-28)</p> <p><u>Correspondence with Foreign Organizations and Individuals, 1951-59, 1 cubic foot (Box 19).</u></p> <p>Incoming and outgoing letters and other correspondence chiefly involving requests for publications and/or routine information.</p> <p>DESTROY IMMEDIATELY.</p>		
2	<p><u>Administrative Correspondence File, 1937-45 and 1951-59, 9 cubic feet, (Boxes 20-28).</u></p> <p>Letters, memorandums, charts, tables and schedules relating to such housekeeping matters as budget, personnel requirements, work programs, and similar topics. Boxes 22-24 contain personnel correspondence files from 1937 thru 1945.</p> <p>DESTROY IMMEDIATELY:</p>		

115-107  
*Copies to NAF, NEW agency*

*Closed 9-22-80*

**Request for Records Disposition Authority - Continuation**

JOB NO

PAGE OF  
2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3	<p><u>Legislative History File</u>, 1951-59, 2 cubic feet (Boxes 29-30)</p> <p>Memorandums, drafts, working papers and copies of bills relating to legislation affecting SSA programs.</p> <p>DESTROY IMMEDIATELY</p> <p><i>The above three series of records were appraised as disposable in Job NC 3-47-80-2.</i></p>		