

Rev NCD 17 Oct 80 41

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCL-47-81-2
DATE RECEIVED	October 27, 1980
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
NOV 13 1980 Date	<i>[Signature]</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Health and Human Services

2. MAJOR SUBDIVISION
Social Security Administration

3. MINOR SUBDIVISION
Universal Coverage Study Group

4. NAME OF PERSON WITH WHOM TO CONFER
Ernest P. Lardieri

5. TEL EXT
934-5770

6. CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
10-14-80	<i>[Signature]</i> George E. Deal	Department Records Management Officer

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p align="center"><u>RECORDS RETENTION AND DISPOSAL SCHEDULE</u> <u>UNIVERSAL COVERAGE STUDY GROUP</u></p> <p>The Unverisal Coverage Study Group was a one-time study group (1979-1980), convened by the Secretary of HEW, to consider the questions of the desirability and feasibility of social security coverage for employees of Federal, State and local governments and private, nonprofit organizations. The Group has recently disbanded and published its final study report. The following categories of records were created by the Study Group in the administration of its assignments:</p> <p>1. <u>Final Study Group Report</u></p> <p>A report written by the Study Group outlining the study and including the recommendations of the Group. The individual report is less than 1 cubic foot (about 1 inch).</p> <p>a. <u>Permanent Record Copy</u></p> <p>Offer to the National Archives when Study Group disbands.</p> <p>b. <u>Other Copies</u></p> <p>Destroy when administrative value ceases.</p>		

5 items

115-107
*Closed Out: 11-18-80: K.T.D.
Copy sent to Agency, NNF & NNB*

Request for Records Disposition Authority – Continuation

JOB NO.

PAGE OF
2 of 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>2. <u>Testimony Files</u> <i>arranged chronologically.</i> Copies of transcripts and hearing records relating to universal coverage. These files include testimony and statements by Group members before Congressional Committees and other interested groups. Volume of these records total 1 cubic foot. Permanent. Offer to the National Archives when Study Group disbands.</p> <p>3. <u>Prepared Statements</u> A file of prepared statements of Group members for presentation to Congressional Committees or other interested organizations. These are published in the transcripts of hearings as formal statements. Destroy when Group disbands.</p> <p>4. <u>Public Correspondence</u> Correspondence received for members of the public relating to universal coverage. These are, for the most part, unsolicited and reflect the opinions of individuals. Destroy when 6 months old.</p> <p><i>SSA will prepare an SF 258 to offer items band 2 to NARS immediately upon approval of this schedule.</i></p>		