INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-047-82-08

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by NC1-047-85-03

Date Reported: 12/28/2021
REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   HHS

2. MAJOR SUBDIVISION
   SSA

3. MINOR SUBDIVISION
   Office of Central Operations

4. NAME OF PERSON WITH WHOM TO CONFER
   Ernest P. Lardieri

5. TEL EXT
   594-5770

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
   7/13/82

D. SIGNATURE OF AGENCY REPRESENTATIVE
   Dr. George B. Deal

E. TITLE
   Department Records Management Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   TITLE XVI (SSI) CLAIMS CASE FOLDERS

   These claims folders contain all pertinent material accumulated in the adjudication of a claim for SSI payments. Included are the initial claims application and supporting documentation, award or disallowance notices, redetermination documents, certain payment history forms and related material. Cases in pay status, as well as initial denials are maintained by the Folder Staging Facility. Initial denial cases are defined as cases which have never been in pay status and, therefore, are not covered under civil and criminal statutes of limitations for recovery of overpayments. Terminated cases are defined as cases in which SSI payments have been terminated due to current ineligibility, death, etc. Once any outstanding underpayment or overpayment situations are resolved, folders for claimant cases terminated by death have limited administrative value since the program does not confer future entitlement to any other claimants.

9. SAMPLE OR JOB NO
   0C09:40-2
   Appendix C
   Item 15

10. ACTION TAKEN
    3 items

115-107

No Data Entry Change Required

Closed out: 9/3/82 CM
Copied to 5KR & Agency
9. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

A. TERMINATIONS

1. Death Terminations

After being identified as terminated by Automated Folder Inactivation System (AFIS) or Case Control System, destroy 2 years after resolution of all outstanding overpayments or underpayments.

2. Other Terminations

Transfer to the FRC after being identified as terminated by the AFIS or Case Control System. Destroy when 6 years and 6 months old.

B. INITIAL DENIALS (approval is pending)

Destroy 2 years after expiration or resolution of all appellate time periods and actions.