

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO NCL-47-85-1	DATE RECEIVED 11-26-84
1 FROM (Agency or establishment) <u>Health and Human Services</u>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION <u>Social Security Administration</u>			
4 NAME OF PERSON WITH WHOM TO CONFER <u>Office of Supplemental Security Income</u>			
4 NAME OF PERSON WITH WHOM TO CONFER Olyn B. Thomas		5 TELEPHONE EXT FWB 594-5770	DATE Dec 16, 84
6 CERTIFICATE OF AGENCY REPRESENTATIVE		ARCHIVIST OF THE UNITED STATES <i>John McNeil</i>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence  is attached, or  is unnecessary.

B DATE 9/25/84	C SIGNATURE OF AGENCY REPRESENTATIVE <i>George E. Deal</i> Dr. George E. Deal	D TITLE Department Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1a	<u>Supplemental Security Income (SSI) Conversion Master Record</u>  <u>Description</u> Microfilm, by State, of individuals who were on State welfare rolls in December 1973 and who were converted to the SSI program in January 1974. The microfilms include all conversion cases on the supplemental security record (the SSI master record) as of March 1974. Data contained: recipient's social security number, name, welfare case number, welfare center designation and welfare grant data. The microfilms contain data relevant to State expenditures in the SSI program and are needed until fiscal settlements with the States are completed.  <u>Disposition</u> Destroy file 3 years after final fiscal settlement with States.		