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<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO <b>NC1-47-85-3</b>	
		DATE RECEIVED <b>8-13-85</b>	
1. FROM (Agency or establishment) <u>Health and Human Services</u>		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
2 MAJOR SUBDIVISION <u>Social Security Administration</u>			
3 MINOR SUBDIVISION <u>Office of Central Operations</u>			
4 NAME OF PERSON WITH WHOM TO CONFER  <u>Olyn B. Thomas</u>	5 TELEPHONE EXT  <u>934-5770</u>	DATE  <u>12-2-85</u>	ARCHIVIST OF THE UNITED STATES  <i>Frank B. Bunker</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE Aug. 7, '85	C SIGNATURE OF AGENCY REPRESENTATIVE <i>George E. Deal</i> Dr. George E. Deal	D TITLE Department Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p><u>TITLE XVI (SSI) CLAIMS CASE FOLDERS</u></p> <p>These claims folders contain all pertinent material accumulated in the adjudication of a claim for SSI payments. Included are the initial claims application and supporting documentation, award or disallowance notices, redetermination documents, certain payment history forms and related material. Cases in pay status, as well as initial denials and terminations, are maintained by the Folder Servicing Operation. Initial denial cases are defined as cases which have never been in pay status and, therefore, are not covered under civil and criminal statutes of limitations of recovery of overpayments. Terminated cases are defined as cases in which SSI payments have been terminated due to current ineligibility, death, etc. Termination due to current ineligibility occurs 1 year after payment stoppage during which period the claim is in non-payment status. Once any outstanding underpayment or overpayment situations are resolved, folders for claims terminated by death have limited administrative value since the SSI program does not confer future entitlement to any other claimants.</p>	<p>NC1-47-82-8</p> <p><i>NR 07</i> <i>5-C-11</i></p>	<i>3 items</i>

Request for Records Disposition Authority – Continuation		JOB NO	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p><u>DISPOSITION</u></p> <p>1. Termination</p> <p>a. Death Termination</p> <p>Destroy 2 years after termination as long as the record is not needed to resolve overpayment or underpayment issues.</p> <p>b. Other Terminations</p> <p>Transfer to the FRC after payment stoppage and being identified as terminated. Destroy 6 years 6 months after payment stoppage as long as the record is not needed to resolve overpayment or underpayment issues.</p> <p>2. Initial Denials</p> <p>Destroy 2 years after expiration or resolution of all appellate time periods and actions.</p>		