

Request for Records Disposition Authority

Records Schedule Number **DAA-0064-2013-0001**
 Schedule Status **Approved**

Agency or Establishment **National Archives and Records Administration**
 Record Group / Scheduling Group **Records of the National Archives and Records Administration**
 Records Schedule applies to **Major Subdivision**
 Major Subdivision **Research Services**
 Minor Subdivision **Records Accessioning and Processing Staff (RDEP)**
 Schedule Subject **2001 Web Snapshot Initiative**
 Internal agency concurrences will be provided **No**

Background Information **The 2001 Web Snapshots initiative was designed to have Federal agencies capture their web sites for subsequent transfer to and preservation by NARA. In addition, it was meant to provide NARA with an opportunity to gain experience in managing web records, at that time, a new and rapidly expanding source of unscheduled records. The experience would also inform NARA's future efforts at issuing guidance to agencies on the subject.**

Recent analysis has determined that 1) the scope of the project was incomplete due to the uneven rate of voluntary participation across the Federal government, 2) the quality and types of documentation for agencies which did participate in the project varies widely, 3) NARA's ability to render the web sites as they appeared in 2001 is uncertain, 4) NARA performed a similar Web Snapshot initiative in 2004, which captured much of the same content as the 2001 Web Snapshots, but with a better methodology and results, and 6) lessons learned from the 2001 Web Snapshot initiative has since informed the development of a new GRS schedule for web records. The project is now considered to be a failed project, NARA has determined it no longer needs to retain the project's documentation.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0064-2013-0001

Sequence Number	
1	Documentation received and/or created in the course of the 2001 Web Snapshot Initiative Disposition Authority Number DAA-0064-2013-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="381 415 1495 485">Documentation received and/or created in the course of the 2001 Web Snapshot Initiative</p> <p data-bbox="381 499 1158 531">Disposition Authority Number DAA-0064-2013-0001-0001</p> <p data-bbox="381 552 1495 621">Consists of 598 transfers of electronic records preserved on both agency-supplied media and APS tape and related documentation</p> <p data-bbox="381 636 931 667">Final Disposition Temporary</p> <p data-bbox="381 688 865 720">Item Status Active</p> <p data-bbox="381 741 835 772">Is this item media neutral? Yes</p> <p data-bbox="381 793 835 909">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="381 930 822 1014">Do any of the records covered by this item exist as structured electronic data? No</p> <p data-bbox="381 1052 683 1083">Disposition Instruction</p> <p data-bbox="381 1104 1478 1136">Retention Period Destroy immediately after approval of this schedule</p> <p data-bbox="381 1173 683 1205">Additional Information</p> <p data-bbox="381 1226 964 1257">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
05/09/2013	Certify	Richard Marcus	Records Officer	Office of Information Services - Records management Staff
09/24/2013	Submit for Concurrency	Jametta Davis	Appraiser	National Archives and Records Administration - Records Management Services
10/18/2013	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
10/18/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
10/22/2013	Approve	David Ferrero	Archivist of the United States	Office of the Archivist - Office of the Archivist