

Request for Records Disposition Authority

Records Schedule Number: DAA-0064-2014-0002
Schedule Status: Modified Approved Version
Agency or Establishment: National Archives and Records Administration
Record Group / Scheduling Group: Records of the National Archives and Records Administration
Records Schedule applies to: Major Subdivision
Major Subdivision: Office of the Federal Register
Schedule Subject: Federal Register Publication Records
Internal agency concurrences will be provided: No

Background Information: Documents submitted by the Executive and Legislative Branches of the Government that are required by law or authorized to be published. The eDOCS system facilitates electronic submission of documents for publication in the Federal Register, and provides a means of processing them for publication whether received in electronic and printed form. This request for disposition authority eliminates annual cut-off instructions, reduces retention periods for Rules and Notice documents and brings the retention periods for paper documents into alignment with the retention periods for electronic documents.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
7	0	7	0

GAO Approval

Outline of Records Schedule Items for DAA-0064-2014-0002

Sequence Number	
1	Federal Publication Records
1.1	Original signed paper submissions from Federal agencies - Rules Disposition Authority Number: DAA-0064-2014-0002-0001
1.2	Original signed paper submissions from Federal agencies - Proposed rules Disposition Authority Number: DAA-0064-2014-0002-0002
1.3	Original signed paper submissions from Federal agencies - Notices Disposition Authority Number: DAA-0064-2014-0002-0003
1.4	Electronic documents - Rules Disposition Authority Number: DAA-0064-2014-0002-0004
1.5	Electronic documents - Proposed Rules Disposition Authority Number: DAA-0064-2014-0002-0005
1.6	Electronic documents - Notices Disposition Authority Number: DAA-0064-2014-0002-0006
1.7	Electronic Documents - Presidential Documents Disposition Authority Number: DAA-0064-2014-0002-0008

Records Schedule Items

Sequence Number					
1	<p>Federal Publication Records Documents submitted by the Executive and Legislative Branches of the Government that are required by law or authorized to be published. The eDOCS system facilitates electronic submission of documents for publication in the Federal Register, and provides a means of processing them for publication whether submitted in paper or electronic format.</p>				
1.1	<p>Original signed paper submissions from Federal agencies - Rules Disposition Authority Number DAA-0064-2014-0002-0001</p> <p>Submissions from agencies for publication in the Federal Register.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation These submissions are received by OFR in textual format.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>1505-2 a.(1)</td> <td>NARA Records Schedule</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation N1-064-06-03, Item 1b(1)A</p> <p>Disposition Instruction</p> <p>Retention Period Destroy 3 year(s) after publication</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	1505-2 a.(1)	NARA Records Schedule
Manual Citation	Manual Title				
1505-2 a.(1)	NARA Records Schedule				
1.2	<p>Original signed paper submissions from Federal agencies - Proposed rules Disposition Authority Number DAA-0064-2014-0002-0002</p> <p>Submissions from agencies for publication in the Federal Register</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p>				

Is this item media neutral? No
 Explanation of limitation These proposed rules are submitted in textual format
 Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes
 Do any of the records covered by this item exist as structured electronic data? Yes

Manual Citation	Manual Title
1505-2a.(2)	

GRS or Superseded Authority Citation N1-064-06-03 Item 1b(1)B

Disposition Instruction

Retention Period Destroy 2 year(s) after date of publication

Additional Information

GAO Approval Not Required

Original signed paper submissions from Federal agencies - Notices

Disposition Authority Number DAA-0064-2014-0002-0003

Submissions from agencies for publication in the Federal Register

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation These notices are submitted in textual format.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Manual Citation	Manual Title
1505-2a.(2)	NARA Records Schedule

GRS or Superseded Authority Citation N1-064-06-03, Item 1b(1)B

1.3.

1.4

Disposition Instruction

Retention Period Destroy 1 year(s) after publication

Additional Information

GAO Approval Not Required

Electronic documents - Rules

Disposition Authority Number DAA-0064-2014-0002-0004

Copies of published documents or documents withdrawn after official filing in various stages of edit, formatting, pagination and coding for publication by GPO. Versions include the original electronic document as received or transcribed, the public inspection copy, and the retained copy of the final document formatted and coded for publication by GPO. Also includes related metadata that track the documents in various stages of edit and processing (e.g. coding, pagination).

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation These records are exclusively in electronic format.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Manual Citation	Manual Title
1505-3a	NARA Records Schedule
1505-3b	NARA Records Schedule

GRS or Superseded Authority Citation, N1-064-06-03, Item 2a
N1-064-06-03, Item 2b

Disposition Instruction

Retention Period Destroy 3 year(s) after the official filing date

Additional Information

GAO Approval Not Required

1.5

Electronic documents - Proposed Rules

Disposition Authority Number DAA-0064-2014-0002-0005

Copies of published or withdrawn documents in various stages of edit, formatting, pagination and coding for publication by GPO. Versions include the original electronic document as received or transcribed, the public inspection copy, and the retained copy of the final document formatted and coded for publication by GPO. Also includes related metadata that track the documents in various stages of edit and processing (e.g. coding, pagination).

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation These records are created and maintained exclusively in electronic format.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Manual Citation	Manual Title
1505-3a	NARA Records Schedule
1505-3b	NARA Records Schedule

GRS or Superseded Authority Citation N1-064-06-03, Item 2a
N1-064-06-03, Item 2b

Disposition Instruction

Retention Period Destroy 2 year(s) after the official filing date

Additional Information

GAO Approval Not Required

Electronic documents - Notices

Disposition Authority Number DAA-0064-2014-0002-0006

Copies of published or withdrawn documents in various stages of edit, formatting, pagination and coding for publication by GPO. Versions include the original electronic document as received or transcribed, the public inspection copy, and the retained copy of the final document formatted and coded for publication by GPO. Also includes related metadata that track the documents in various stages of edit and processing (e.g. coding, pagination).

Final Disposition Temporary

1.6

Item Status Inactive

Is this item media neutral? No

Explanation of limitation These records are created and maintained exclusively in electronic format.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Manual Citation	Manual Title
1505-3a	NARA Records Schedule
1505-3b	NARA Records Schedule

GRS or Superseded Authority Citation N1-064-06-03, Item 2a
N1-064-06-03, Item 2b

Inactive Status Explanation This item is inactive because it was superseded by New Disposition Authority Number: DAA-0064-2015-0002-0001

Disposition Instruction

Retention Period Destroy 1 year(s) after publication

Additional Information

GAO Approval Not Required

Electronic Documents - Presidential Documents

Disposition Authority Number DAA-0064-2014-0002-0008

Copies of published or withdrawn documents in various stages of edit, formatting, pagination and coding for publication. Versions include the original electronic document as received or transcribed, the public inspection copy and the retained copy of the final document formatted and coded for publication by GPO. Also includes related metadata that track the document in various stages of edit and processing (e.g., coding, pagination).

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation Documents are electronic only.

1.7

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
GRS or Superseded Authority Citation	N1-064-06-03 Item 2a N1-064-06-03 Item 2b
Disposition Instruction	
Retention Period	Destroy 3 year(s) after the official filing date.
Additional Information	
GAO Approval	Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/01/2014	Certify	Richard Marcus	Records Officer	Office of Information Services - Records management Staff
04/01/2015	Submit for Concurrency	Erin Cayce	Appraiser	National Archives and Records Administration - Records Management Services
04/01/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
04/01/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
04/07/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist