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| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>   |  | JOB NUMBER<br>N1-064-00-1  |   |
| To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION<br>8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  |  | Date received<br>10/5/99   |   |
| 1 FROM (Agency or establishment)<br>National Archives & Records Administration   |  | <b>NOTIFICATION TO AGENCY</b><br><br>In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 |   |
| 2 MAJOR SUBDIVISION<br>National Historical Publications and Records Commission   |  |  |   |
| 3 MINOR SUBDIVISION  |  |  |   |
| 4 NAME OF PERSON WITH WHOM TO CONFER<br>Daniel Stokes  | 5 TELEPHONE NUMBER<br>(202) 501-5600                       | DATE<br>10/18/99   | ARCHIVIST OF THE UNITED STATES<br><i>Will R. Ferguson</i> |
| 6 AGENCY CERTIFICATION<br>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>  1  </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, |  |  |   |
| <input checked="" type="checkbox"/> Is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested   |  |  |   |
| DATE<br><del>OCT 5 1999</del>  | SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Fred Williams</i> |  | TITLE<br>NARA Records Officer                             |
| 7 ITEM NO  | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION             | 9 GRS OR SUPERSEDED JOB CITATION   | 10 ACTION TAKEN (NARA USE ONLY)                           |
|  | See attached.  |  |   |

115-109  
10/20/99

PREVIOUS EDITION NOT USABLE  
Copy to agency, NR, NARA

Item 1.

## 1709. Grant Application Files

Applications, memoranda, correspondence, and other records relating to the decision to accept or reject grant proposals, i.e., staff, reviewer, and panelist comments, and correspondence between the staff and applicant. Files are arranged by type of grant (Records Program grant or Publications Program grant) Records Program files are arranged alphabetically by state, and within state by proposal number. Publications Program files are arranged alphabetically by title of project.

1709-2 Unsuccessful (rejected or withdrawn) applications

Request for Authorized Disposition: Cut off annually. ~~Destroy 3 years after rejection or withdrawal. (GRS 3, item 13)~~ Destroy when 5 years old.