INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-064-02-006

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by DAA-0064-2018-0008-0001, Engagement and Public Affairs Product Files

Date Reported: 5/26/2021
REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

1 FROM (Agency or establishment)
National Archives & Records Administration

2 MAJOR SUBDIVISION

3 MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Richard Marcus

5 TELEPHONE NUMBER
(301) 713-7330 ext 250

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☐ is not required
☐ is attached, or
☐ has been requested

DATE
Jan 30 2002

SIGNATURE OF AGENCY REPRESENTATIVE

Richard Marcus

TITLE
NARA Records Officer

7 ITEM NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
See attached page(s)

9 GRS OR SUPERSEDED JOB CITATION
N1-64-87-1

10 ACTION TAKEN
(NARA USE ONLY)
122 NARA Publications

Documents accumulated in editing, printing, and publishing NARA publications, including books, microfilm publications, archival and records management guides, General Information Leaflets, special lists, handbooks, booklets, brochures, and serial publications such as Prologue. These publications may be in either hardcopy or electronic form. (Maintenance and disposition instructions for regulations, directives, speeches, and news releases are described elsewhere in this manual.)

122-1 Record copy of each publication

PERMANENT. Transfer two (2) copies of each publication to the National Archives immediately upon publication. Consult the NARA Records Officer for specific transfer procedures.

Electronic publications will be transferred in a format and on a medium acceptable to NARA at the time of transfer.
(N1-64-87-1)