

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Civil Service Commission

2. MAJOR SUBDIVISION
Bureau of Management Services, Office Services Division

3. MINOR SUBDIVISION

Records Administration Section

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

Charles R. Chesek

24510

6. CERTIFICATE OF AGENCY REPRESENTATIVE

| LEAVE BLANK | |
|--|----------------------------------|
| DATE RECEIVED AUG 30 1976 | JOB NO NC1 - 64-76 - 4 |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10 | |
| <p align="right"> <i>9-17-76</i> (Date) <i>James P. O'Neil</i> <i>acting</i> Archivist of the United States </p> | |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

25 Aug 76 Roland E. Vergagni
 Date (Signature of Agency Representative)

Chief, Office Services Division
 (Title)

| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
|--|---|---------------------|------------------|
| 1. | Amend General Records Schedule 1 as follows: Item 27. EEO Affirmative Action Plans (AAP). a. Agency copy of consolidated AAP(s). Destroy 5 years from date of plan. b. Agency feeder plan to consolidated AAP(s). Destroy when no longer needed, but do not keep beyond 5 years from date of feeder plan or when administrative purposes have been served, whichever is sooner. <i>MSW, 9/2/76</i> | GAO-AAP | |
| Approved for the U.S. Civil Service Commission Name <u><i>Cleland M Haddon</i></u> Date: <u><i>8-24-76</i></u> Title <u><i>Chief AA/OM - OFFEO</i></u> | | | |
| <i>Copy to Agency 9-29-76</i> | | | |