TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   General Services Administration

2. MAJOR SUBDIVISION
   National Archives and Records Service

3. MINOR SUBDIVISION
   Office of the Federal Register

4. NAME OF PERSON WITH WHOM TO CONFER
   Martha B. Girard

5. TEL. EXT.
   523-5240

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
   5/15/79

D. SIGNATURE OF AGENCY REPRESENTATIVE
   Michael J. Bosley

E. TITLE
   Chief, Records Management Branch (BRAR)

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)
   National Archives and Records Service
   Office of the Federal Register Program Files

   Attached is a proposed change to Appendix 77-B of the HB, GSA Records Maintenance and Disposition System (OAD P 1820.2), approved on September 6, 1977

9. SAMPLE OR JOB NO.
   NCL-64-77-4
   77B10

10. ACTION TAKEN

   LEAVE BLANK
   JOB NO.
   NCL-64-79-1
   DATE RECEIVED
   5-16-79
   DATE ACTING
   JUN 7 1979

   Archivist of the United States

   STANDARD FORM 115
   Revised April, 1975
   Prescribed by General Services Administration
   FPMR (41 CFR) 101-114
Publication paper. Documents accumulated from the Executive and Legislative Branches of the Government, required by law or authorized to be published. Included are regulations, notices, Presidential documents, news conference transcripts, messages, and other documents made public by the White House, and related records.

a. Permanent: Presidential Proclamations, Executive orders, and other Presidential documents, and enrolled Public Laws and Resolutions, with related papers. Offer to NARS when administrative needs cease. (NARS will accession these documents under RG 11, General Records of the United States Government.)

b. Rules and Regulations of Federal Agencies published in the Federal Register, with related materials: Cut off every 6 months, and transfer to FARC 6 months after cut off:

(1) All documents filed prior to January 1, 1979. Destroy when 15 years old.


(a) Rules. Each document in this classification will have "Rule" stamped on the top of the first page. Destroy when 15 years old.

(b) Proposed rules. Each document in this classification will have "Proposed Rule" stamped on the top of each page. Destroy when 5 years old.

(c) Notices. Each document in this classification will have "Notice" stamped on the top of each page. Destroy when 1 year old.