

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO <i>NI-66-88-1</i>	DATE RECEIVED <i>1-14-88</i>
1 FROM (Agency or establishment) Commission of Fine Arts		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION <i>n/a</i>		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION <i>n/a</i>			
4 NAME OF PERSON WITH WHOM TO CONFER Donald B. Myer	5 TELEPHONE EXT 202 566-1066	DATE <i>5/24/88</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B. DATE 23 Dec. 87	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	D. TITLE Secretary
Chalres H. Atherton		

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
66-79-0005 <i>1.</i>	Request permanent retention of following items and amendment of records disposition schedule. CFA Schedule No. NCI-66-79-1. Professionally transcribed records of Commission of Fine Arts meetings, without corrections or exhibits. They date from 1963-77	NCI-66-79-1 item 12	<i>[Signature]</i> Agency representative
Box 1 Box 2 Box 3 Box 4	1963-64 Disposition: Permanent. Transfer to the National Archives, when 10 years old. <i>in 5 year blocks</i> 1965-67 1968-73 Volume: 6 feet. 1974-77 Annual accumulation: 4 inches.		