

WITHDRAWN - RETURN WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0081-2012-0003

Request for Records Disposition Authority

Records Schedule Number DAA-0081-2012-0003

Schedule Status Returned Without Action

Agency or Establishment International Trade Commission

Record Group / Scheduling Group Records of the U.S. International Trade Commission

Records Schedule applies to Major Subdivision

Major Subdivision Office of the Secretary

Schedule Subject Minutes of the Commission

Internal agency concurrences will be provided No

Background Information Revision of NC1 -81-76-1: Item B 10, Minutes of the Commission,

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

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Records Schedule: **DAA-0081-2012-0003**

Outline of Records Schedule Items for DAA-0081-2012-0003

Sequence Number	
1	NC1 -81-76-1: Item B 10, Minutes of the Commission Disposition Authority Number: DAA-0081-2012-0003-0001

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Records Schedule Items

Sequence Number		
1	<p>NC1 -81-76-1: Item B 10, Minutes of the Commission</p> <p>Disposition Authority Number DAA-0081-2012-0003-0001</p> <p>B10. Minutes of the Commission Arranged chronologically. Formal summaries of official Commission meetings.</p> <p>Final Disposition Permanent</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation NC1 -81-76-1: Item B 10</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off at the end of each year.</p> <p>Transfer Electronic Records to the National Archives for Pre-Accessioning Transfer electronic records to the National Archives for pre-accessioning immediately after one year</p> <p>Transfer to the National Archives for Accessioning Cut off at the end of each year. Offer to NARA annually.</p> <p>Additional Information</p> <p>First year of records accumulation 1917</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1917 To 2010</p> <p>How frequently will your agency transfer these records to the National Archives? Every 1 Years</p>	
	Estimated Current Volume	Annual Accumulation
	Electronic/Digital	
	Paper	8.4 Cubic feet

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Microform		
Hardcopy or Analog Special Media		

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/02/2012	Return to Submitter	Andreas Smith	Management and Program Analyst, Records Officer	OCIO - Records Management
10/02/2012	Certify	Andreas Smith	Management and Program Analyst, Records Officer	OCIO - Records Management
05/17/2013	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
08/17/2016	Return Without Action	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services

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