

REQUEST FOR RECORDS DISPOSAL AUTHORITY
 (See Instructions on reverse)

Rec'd NCP 12 Jun 80

TO **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	
NCI-82-80.1	
DATE RECEIVED	
June 12, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
8-21-80 <i>Date</i>	<i>James E. O'Keefe</i> <i>Archivist of the United States</i>

1 FROM (AGENCY OR ESTABLISHMENT)
Board of Governors of the Federal Reserve System

2 MAJOR SUBDIVISION
Office of the Secretary

3 MINOR SUBDIVISION
Records Section

4 NAME OF PERSON WITH WHOM TO CONFER
Frances R. Williams

5 TEL EXT
452-3280

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
6/6/80	<i>Theodore E. Allen</i>	Secretary of the Board

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>Attached is a records control schedule for state banks that are members of the Federal Reserve System required to register with the Board pursuant to Section 12(b) or 12(g) of the Securities and Exchange Act of 1934 and the Board's Regulation F. (Copy of Regulation attached) None of the items listed have been previously scheduled.</p> <p>All items are filed by district and then alphabetically by state, city and name of the bank and thereunder chronologically.</p>		

3 items

Copies to agency, NAF, new

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>Registration Statements and Amendments</u></p> <p>Destroy 7 years after deregistration (Retain 1 year after deregistration and transfer to FRC to be destroyed 6 years thereafter)</p>		
2.	<p><u>Correspondence File</u></p> <p>Clearance memoranda; preliminary proxy statements; all outgoing and incoming correspondence pertaining to registration and reporting</p> <p>Destroy 7 years after deregistration (Retain 1 year after deregistration and transfer to FRC to be destroyed 6 years thereafter)</p>		
3.	<p><u>Reports</u></p> <p>Include but not limited to annual reports, quarterly reports, current reports and proxy statements.</p> <p>Destroy when 7 years old</p>		