REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
   NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. MAJOR SUBDIVISION
   Farm Credit Administration
   Records & Projects Division

2. MAJOR SUBDIVISION
   Records & Projects Division

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Cheryl Thomas

5. TELEPHONE EXT.
   883-4119

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

   A. GAO concurrence: □ is attached; or X is unnecessary.

   B. DATE
   8/25/87

   C. SIGNATURE OF AGENCY REPRESENTATIVE
   Cheryl Thomas

   D. TITLE
   Information Resources Management Specialist

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)
   Loan Case Files. See attached sheet.
Loan Case Files.

a. Loans FCA has to approve or postreview (review after the loan is made) -- For example, loans to district board members.
   Destroy when 10 years old.

b. Loans involving congressional inquiries or borrower complaints.
   Destroy 3 years after inquiry or complaint.

c. Loans involving possible criminal investigations.
   (NOTE: For litigation cases against borrowers who default in repayment, see item 52 of NC1-103-77-1.)
   Destroy when file has been inactive for 3 years.