

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK (NARA use only)

JOB NUMBER NI-103-92-3

DATE RECEIVED 5-4-92

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

NOTIFICATION TO AGENCY


In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

1. FROM (Agency or establishment)
Farm Credit Administration

2. MAJOR SUBDIVISION
Data Administration and Records Management Branch

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER | 5. TELEPHONE
John von Reyn | (703) 883-4120

DATE 7/29/92 | ARCHIVIST OF THE UNITED STATES


6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <u>4/28/92</u>	SIGNATURE OF AGENCY REPRESENTATIVE Cheryl Thomas 	TITLE Chief, Data Administration and Records Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<u>Examination Reference Files.</u> (See attached description.)		

Copy sent to agency 8/4/92

Examination Reference Files

These files, maintained by FCA field offices on each Farm Credit System institution they examine, are used to retain correspondence, materials necessary for the current examination, and material necessary for future examinations. They contain financial, operational and organizational information about each institution. The field offices refer to them as "permanent" files because they contain institution-specific documentation needed for ongoing reference, as distinguished from the Examination Workpapers (NC1-103-87-2, item 2), which contain documentation that supports a specific examination of an FCS institution.

Disposition: Purge files when documentation is no longer needed or when 5 years old, whichever is sooner.