TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
   Farm Credit Administration

2. MAJOR SUBDIVISION  
   Credit Service Division

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFERENCE  
   Paul Mitchell

5. TEL. EXT.  
   755-2191

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of __ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM</th>
<th>SAMPLE OR JOB NO.</th>
<th>ACTION TAKEN</th>
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<tbody>
<tr>
<td>1</td>
<td>Reports and related correspondence on Production Credit Association excess loans. 5 years</td>
<td>See 351-3157 Item 2</td>
<td></td>
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<tr>
<td>2</td>
<td>Association Credit Reviews. (formerly credit examinations) 5 years</td>
<td>mm-165-24</td>
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</table>

Not included in this schedule are the regular examination reports made by Farm Credit Administration examiners.

Director,  
Personnel & Administrative Services

(Date)  
(Signature of Agency Representative)

4/1/74

1.15-74

Archivist of the United States

Copy sent to agency 4/15/74

STANDARD FORM 115  
Revised November 1970  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4  
115-105